

## MEETING ROOM APPLICATION 2023

Organization: \_\_\_\_\_

Representative/Individual: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Cell/Home Phone: \_\_\_\_\_

Purpose: \_\_\_\_\_

\_\_\_\_\_

Room Requested: Upstairs Meeting Room \_\_\_ or Downstairs Meeting Room\_\_\_

Date/Time requested: date: \_\_\_\_\_ time: \_\_\_\_\_ to \_\_\_\_\_

I have read and agree to all the requirements as stated in the Library's meeting room policy.

Signed: \_\_\_\_\_