

**WESTWOOD REGIONAL BOARD OF EDUCATION
OCTOBER 19, 2023**

REGULAR MEETING AGENDA

1. Meeting called to order at approximately 6:30 P.M. in the Board of Education conference room, High School.
2. Roll Call
3. **EXECUTIVE SESSION**

Motion: the Board will recess to meet in Private Executive Session for the purpose of discussing personnel and legal matters. The Board will reconvene in Public Session at approximately 7:00 p.m. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.
4. Meeting called to order at approximately 7:00 p.m. in Hurley Theater, High School.
5. SALUTE TO THE FLAG
6. Roll Call
7. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Westwood Regional Board of Education has caused notice of this meeting to be sent to the following announcing time and place thereof:

Westwood Borough Hall
Westwood Public Library
Township of Washington Administration Building
Township of Washington Free Public Library
The Record
Community Life
Pascack Press
8. **MINUTE APPROVAL**
 - A. Motion: that approval be given to the following meeting minutes:
 - Executive Session Minutes - 083123
 - Regular BOE Meeting - 083123, 092123
 - Finance and Facilities Committee Meeting - 101623
 - Policy Committee Meeting - 100223, 101023
 - Curriculum & Instruction Committee Meeting - 101023
9. Superintendent's Report
10. Board President's Report
11. Business Administrator's Report
12. Student Representative's Report
13. Committee Reports
 - A. Policy & Governance: Chairperson - L. Cooper
 - B. Finance & Facilities: Chairperson - K. Pedersen
 - C. Curriculum & Instruction: Chairperson - S. Price
 - D. Negotiations (Ad Hoc): Chairperson - K. Pedersen

14. **AWARDS AND RECOGNITIONS**

A. None

15. **SPECIAL PUBLIC REPORT**

A. 2022-2023 Spring Assessment Data Presentation - Ms. Bronwen Calderón, Mrs. Denise Vélez

16. **AGENDA ITEM PUBLIC FORUM** (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this first public forum, the public is invited to address the Board of Education on agenda items specifically listed on this evening’s agenda. Board Policy 0167 requires that individuals sign the speakers’ list, giving name, town, and specific agenda item(s) on which a member of the public plans to speak and asks that all remarks be directed to the Board as a whole (not to individuals). The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking.

Although the Board may not respond to items raised during the public forum, all public comments will be considered and may be discussed tonight under the appropriate agenda items or "new business" at this meeting, at subsequent meetings under "old business," or during a Board committee meeting, if appropriate.

Each speaker’s statement will be limited to three (3) minutes in duration. This first Public Forum will be limited to thirty (30) minutes in duration.

17. **ADMINISTRATIVE / GOVERNANCE**

A. Motion: that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision on the Harassment, Intimidation and Bullying matters as required by N.J.S.A. 18A:37-1S(b)(6)(e) on the following cases:

Incident Number
1. 250664_WRM_09072023
2. 250667_WES_09072023
3. 250674_WRM_09072023
4. 250803_WRM_09122023

B. Motion, that upon the recommendation of the Superintendent, the Board approves the following goals for the 2023-2026 Strategic Plan (*per the attached*):

- **Goal #1:** Academic Rigor and Student Achievement
 - Improve academic achievement in mathematics and ELA by meeting or exceeding the NJDOE’s annual targets for “all students” in Math and ELA on a district-wide basis by June 2027.
- **Goal #2:** Climate and Culture
 - Improve climate and culture for staff and students, as evidenced by incrementally improving student, staff, and parent climate survey results on an annual basis, starting with the 2023-2024 to 2024-2025 comparison.
- **Goal #3:** Communication and Collaboration
 - Improve communication, collaboration, and opportunities for meaningful engagement with all stakeholder groups.

C. Motion: that upon the recommendation of the Superintendent, the Board approves submission of the 2022-2023 Anti-Bullying Bill of Rights Act (ABR) Self-Assessment/Statement of Assurance and reports (*per the attached*):

SCHOOL	SCORE	SCHOOL	SCORE
Berkeley School	70/78	Washington School	69/78
Brookside School	69/78	Middle School	72/78
Jessie F. George School	69/78	High School	69/78

- D. Motion: that upon the recommendation of the Superintendent, approval be given to the 2023-2024 School and District Safety and Security Plan, which was reviewed and updated in consultation with law enforcement and community resources, per N.J.A.C. 6A:16-5.1 on file in the Board of Education office.
- E. Motion: that upon the recommendation of the Superintendent, approval be given to designate the week of October 2-6, 2023 as the Week of Respect, in accordance with the Anti-Bullying Bill of Rights Act (P.L.2010, c.122).
- F. Motion: that upon the recommendation of the Superintendent, approval be given to designate the week of October 16-20, 2023 as School Violence Awareness Week, in accordance with N.J.S.A. 18A:36-5.1.
- G. Motion: that upon the recommendation of the Superintendent, acknowledgment be made the Superintendent has reported to the Board of Education final participation and performance results of annual statewide assessments for the 2022-2023 within 60 days of final receipt of information from the NJDOE.
- H. Any Administrative/Governance addendum items will be considered at this time.

18. **POLICY** (click [here](#) to view draft policies, if applicable)

- A. Motion: that upon the recommendation of the Board of Education, approval be given to adopt the following Policy as a **First Reading**:

POLICY	TITLE
1. P3161	Examination of Cause (teaching staff)
2. P4161	Examination of Cause (support staff)
3. P3212	Attendance (M)
4. P4212	Attendance (M)
5. P5111	Eligibility of Resident/Nonresident Students (M)
6. P5116	Education of Homeless Children and Youths (M)
7. P8500	Food Services (M)
REGULATIONS	TITLE
1. R5111	Eligibility of Resident/Nonresident Studetns (M)
2. R5600	Student Discipline/Code of Conduct (M)

- B. Motion: that upon the recommendation of the Superintendent, approval be given to *Abolish* the following Policy as a **First Proposal**:

POLICY	TITLE
1. P3432	Sick Leave (teaching staff)
2. P4432	Sick Leave (support staff)
3. P5460.02	Bridge Year Pilot Program
4. P8540	School Nutrition Program (M)
5. P8550	Meal Charges/Outstanding Food Service Bill

- C. Any Policy addendum items will be considered at this time.

19. **PERSONNEL**

- A. Motion: that upon the recommendation of the Superintendent, approval be given for the following resignations:

NAME	POSITION	LOCATION	UPC	EFFECTIVE DATE
1. Rodriguez, Maria	Lunch Aide	George	AIDE-LUNCH-01	10/12/2023

- B. Motion: that upon the recommendation of the Superintendent, approval be given for staff and *interim* salaries as per the negotiated agreement between the Westwood Education Association and the Westwood Regional Board of Education for the **2023-2024** school year*:

NAME	STEP	SALARY	LONGEVITY	TOTAL SALARY	UPC CODE
1. McKenna, Amy (effective 12/01/2023)	3	\$47,217	N/A	\$47,217	SEC/HS/05

* salaries to be adjusted upon conclusion of negotiations.

- C. Motion: that upon the recommendation of the Superintendent, approval be given for *revised* additional sixth periods for the following staff for the **2023-2024** school year:

NAME	POSITION	DATES	BUILDING	STIPEND*
1. Brazofsky, Kristen	Algebra II Co-Teacher	10/25/2023-06/30/2024	High School	\$15,969.20
2. Martello, Jessica	Geometry CP	10/25/2023-06/30/2024	High School	\$15,632.84
3. Maul, Kristen	Algebra II Co-Teacher	10/25/2023-06/30/2024	High School	\$11,118.52
4. Moffo, Jeffrey	Geometry CP	10/25/2023-06/30/2024	High School	\$15,002.73
5. Thomas, James	Calculus	10/25/2023-06/30/2024	High School	\$16,219.33

* salaries to be adjusted upon conclusion of negotiations.

- D. Motion: that upon the recommendation of the Superintendent, approval be given for additional sixth periods for the following staff for the **2023-2024** school year:

NAME	POSITION	Dates	BUILDING	STIPEND*
1. Brazofsky, Kristen	CP Biology (.25)	FY	High School	\$4,833.05
2. Collis, Charles	US History I CP	01/22/24 - 06/02/24	High School	\$7,885.42
3. DeBlasio, Keith	US History I CP	01/22/24 - 06/02/24	High School	\$7,464.58
4. DiLuzio, Tracey	AP US History	01/22/24 - 06/02/24	High School	\$6,025.00
5. Nelson, Derek	US History I CP	01/22/24 - 06/02/24	High School	\$4,979.17
6. Izzo, Kristofer	US History I CP	01/22/24 - 06/02/24	High School	\$7,206.25

* salaries to be adjusted upon conclusion of negotiations.

- E. Motion: that upon the recommendation of the Superintendent, approval be given for the following *anticipated* maternity leave of absence for the **2023-2024** school year:

EMPLOYEE NO.	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*	DATES OF CHILD- REARING LEAVE**
1. 5810	Middle School	03/15/24 - 05/17/24 (using 40 sick days)	05/18/24 - 06/30/24	N/A
2. 6233	Berkeley/ Middle School	02/09/24 - 04/16/24 (using 40 sick days)	04/17/24 - 06/30/24	N/A
3. 6288	George	03/11/24 - 04/24/24 (using 27 sick days)	04/25/24 - 06/30/24	N/A

*unpaid with benefits under FMLA/NJFLA

**unpaid and without benefits

- F. Motion: that upon the recommendation of the Superintendent, approval be given for the following *revised* maternity leave of absence for the **2023-2024** school year:

EMPLOYEE NO.	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*	DATES OF CHILD- REARING LEAVE**
1. 6202	Berkeley	09/20/23 - 10/23/23 (using 23 sick days)	10/24/23 - 01/29/24	N/A
2. 6634	Berkeley	09/18/23 - 10/04/23 (using 12 sick days)	10/05/23-01/10/24	N/A

*unpaid with benefits under FMLA/NJFLA

**unpaid and without benefits

- G. Motion: that upon the recommendation of the Superintendent, approval be given for the following *revised* medical leave of absence for the **2023-2024** school year:

EMPLOYEE NO.	BUILDING	DATES OF PAID LEAVE	DATES OF FMLA LEAVE*	DATES OF UNPAID LEAVE**
1. 4074	George/ Washington	09/05/23-09/23/23 (using 14 sick days)	09/24/23-TBD	N/A

*unpaid with benefits under FMLA/NJFLA

**unpaid and without benefits

- H. Motion: that upon the recommendation of the Superintendent, approval be given for the following *revised* appointment of leave-replacement staff and salary for the **2023-2024** school year*:

NAME	POSITION	BUILDING	STIPEND	SOURCE OF FUNDS
1. Loonan, Claudia (leave for 6202, effective 09/20/23-01/29/24 and 6 consultant days)	Teacher	Berkeley	MA Step 1/ \$311.20/day	11-213-100-101-40
2. Monaghan, Shannon (leave for 6634, effective 09/20/23 - 01/10/24 and 6 consultant days)	Teacher	Berkeley	BA Step 1/ \$276.56/day	11-120-100-101-04

* salaries to be adjusted upon conclusion of negotiations.

- I. Motion: that upon the recommendation of the Superintendent, approval be given for the following new appointment of leave-replacement staff and salary for the **2023-2024** school year, pending criminal history and medical clearance*:

NAME	POSITION	BUILDING	STIPEND	SOURCE OF FUNDS
1. Monsalve, Melissa (leave for 4074, effective 10/20/23-TBD)	Teacher	George/ Washington	BA Step 1/ \$276.56/day	11-240-100-101-10

* salaries to be adjusted upon conclusion of negotiations.

- J. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* appointment of Paraprofessionals and salaries for the **2023-2024** school year:

NAME	LOCATION	UPC	STEP	SALARY	ACCOUNT NO.
1. Buchmann, Beate	Connect	PARA/PSD/07	C	\$32,000	11-214-100-106-40
2. Lamberty, Lysandra	Connect	PARA/AUT/12	C	\$32,000	11-216-100-106-40

- K. Motion: that upon the recommendation of the Superintendent, approval be given for the new appointment of Aides and salaries for the **2023-2024** school year, pending criminal history and medical clearance:

NAME	POSITION	PROGRAM	BUILDING	RATE OF PAY/STEP	NOT TO EXCEED HOURS PER WEEK	ACCOUNT NUMBER/UPC
1. Kalici, Areta (effective 10/6/23)	Personal/ Lunch	General	Berkeley		28.75	11-000-217-106-40 11-000-262-107-10
2. Nushi, Silvana (effective 10/23/23)	Classroom/ Lunch	Kindergarten	Washington	\$21,750/ Step A	28.75	11-110-100-101-06 11-000-262-107-10
3. Yenoukian, Anoush (effective 10/23/23)	Lunch	General	Brookside	\$17.50/hour	28.75	11-000-262-107-10

- L. Motion: that upon the recommendation of the Superintendent, approval be given for the transfer of the following for the **2023-2024** school year:

NAME	POSITION	FROM	TO
1. Kumka, Debra (effective 10/11/23)	Personal/Class Aide	Berkeley	Brookside

- M. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* appointment of Aides and salaries for the **2023-2024** school year:

NAME	POSITION	PROGRAM	BUILDING	RATE OF PAY/STEP	NOT TO EXCEED HOURS PER WEEK	ACCOUNT NUMBER/UPC
1. Considine, Olivia	Classroom/ Lunch	General	Berkeley	\$24,000/Step D	28.75	11-000-217-106-40 11-000-262-107-10

- N. Motion: that upon the recommendation of the Superintendent, approval be given for the following staff and \$6,000 stipend for the **2023-2024** school year, per the negotiated agreement with the Westwood Education Association:

NAME	POSITION	BUILDING
1. Zakar, Donna	Gifted and Talented Coordinator	District
2. Zito, Irene	Head Speech Therapist	District

- O. Motion: that upon the recommendation of the Superintendent, approval be given to *rescind* the appointment of staff and salaries for Clubs for the **2023-2024** school year:

NAME	CLUB	BUILDING	SESSIONS	TOTAL
1. Dominiczak, Mary	Environmental and Geography Club	Middle School	16	\$1,344

- P. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of staff and salaries for Extra Curricular Activities for the **2022-2023** school year:

NAME	EXTRA CURRICULAR	BUILDING	STIPEND
1. Buccola, Jennifer	Brain Busters	Middle School	\$1,108
2. Barbieri, Michael	Band Director	Middle School	\$2,838
3. Patusco, Theodora	Brain Busters	Middle School	\$1,108
4. Pena, Melvin	Light & Sound	High School	\$1,212/show

- Q. Motion: that upon the recommendation of the Superintendent, approval be given to *revise* the appointment of staff and salaries for Extra Curricular Activities for the **2023-2024** school year:

NAME	EXTRA CURRICULAR	BUILDING	STIPEND
1. D'Imperio, Lauren	Choir Director	Middle School	\$249
2. Yoo, Jasmin	Choir Director	Middle School	\$1,827

- R. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* appointment of the following staff and salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Clubs at the rate of \$84.00 per session for the **2023-2024** school year:

NAME	CLUB	BUILDING	SESSIONS	TOTAL
1. Peterson, Amy	Chamber Ensemble	Middle School	13	\$840
2. Peterson, Amy	Jazz Band	Middle School	13	\$1092

- S. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following staff and salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Clubs at the rate of \$84.00 per session for the **2023-2024** school year:

NAME	CLUB	BUILDING	SESSIONS	TOTAL
1. Barbieri, Michael	Chamber Ensemble	Middle School	13	\$840
2. Barbieri, Michael	Jazz Band	Middle School	13	\$1092

- T. Motion: that upon the recommendation of the Superintendent, approval be given for staff and salary at the rate of \$50 per hour for teachers and education specialists for preparation and delivery of professional development for the **2023-2024** school year:

NAME	PROFESSIONAL DEVELOPMENT	SESSIONS	TOTAL
1. Androulakis, Christie	Advisory Program	24	\$1,200
2. Buccola, Jennifer	Advisory Program	24	\$1,200
3. Eastman, Amanda	Launching Morphology - Grade 3 Discussion	3	\$150
4. Fabrocini, Caitlin	Advisory Program	24	\$1,200
5. Kristofick, Margaret	Launching Morphology - Grade 3 Discussion	3	\$150
6. Morrison, Kelly	Advisory Program	24	\$1,200

- U. Motion: that upon the recommendation of the Superintendent, approval be given for the following staff and \$3,000 stipend for the **2023-2024** school year, per the negotiated agreement with the Westwood Education Association:

NAME	POSITION	BUILDING
1. Prell, Alexander	Head of Grounds	District

- V. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of substitute teachers at the rate of \$175 per day (teaching certificate) for the **2023-2024** school year, pending certificate, criminal history and health clearance:

NAME	NAME	NAME
1. Brinker, Lisa	4. Mastellone, Stefanie	6. Schweitzer, Paula
2. Cundari, Diane	5. Perrapato, Allison	7. Smith, Susan
3. Koban, Douglas		

- W. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of substitute teachers at the rate of \$150 per day (substitute credential) for the **2023-2024** school year, pending certificate, criminal history and health clearance:

NAME	NAME	NAME
1. Canavan, Jamie	5. LaTour-Houston, Michele	9. Selby, Donna
2. Casimiro, Tricia	6. Lustman, Laura	10. Stiles, Laura
3. Gaboardi, Sofia	7. Riba-Slutsky, Maria	
4. Ibrahim, Guitta	8. Scholes, Donna	

- X. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of substitute aides at the rate of \$115 per day for the **2023-2024** school year, pending criminal history and health clearance:

NAME	NAME	NAME
1. Allen, Silvia	4. Lombardo-Smith, Lisa	7. Perrapato, Allison
2. Casimiro, Tricia	5. Mastellone, Stefanie	8. Rojas, Linda
3. Cianci, Mary	6. Orta, Laura	9. Scholes, Donna

- Y. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of substitute secretaries at the rate of \$140 per day for the **2023-2024** school year, pending criminal history and health clearance:

NAME	NAME
1. Fasilis, Rachel	2. Mahan, Angelina

- Z. Motion: that upon the recommendation of the Superintendent, approval be given for the following staff to participate in out-of-district conferences for the **2023-2024** school year:

NAME	SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS (NOT TO EXCEED)
1. Agnello, Siobhan	Washington	Unlocking SoR Virtual Conference	Unlocking SOR	10/21/23 - 10/22/23	\$50.00
2. Agnello, Siobhan	Washington	Integrating Phonics and Vocabulary into Writing Instruction	Paramus Community Learning Days	11/20/23	\$300.00
3. Astudillo, Bonnie	Berkeley	2024 Spring Conference: Systems of Support for Multilingual Learners	NJTESOL/NJBE	06/03/24	\$350.00
4. Capizzi, Kate	Middle School	AI for Educators	Bergen ETTC	02/14/24	\$75.00
5. Gluck, Jessica	Special Services	2023 NJPSA/FEA/NJASCD Fall Conference: Making Excellence Happen	2023 NJPSA/FEA/NJASCD	10/11/23 - 10/13/23	\$931.66 (revised 9/21/23)

6. Damiani, Marilena	Special Services	Speech Sound Disorders Series	Bright Ideas Media	10/24/23	\$99.00
7. Eckrote, Lauren	Special Services	2023 ASHA Convention	American Speech Language Hearing Association	11/17/23 - 11/18/23	\$449.00
8. Ingraffia-Scaduto	George	Code of Student Conduct Certificate Program	NJPSA/FEA	01/16/24	\$400.00
9. LaForgia, Shelley	District	HIB Law Update: 2023-2024	TMI-Legal One	10/06/23	\$125.00
10. LaForgia, Shelley	District	What's New in Tenure and Seniority?	NJPSA/FEA	01/17/24	\$40.00
11. LeParc Evangelia	Brookside	2024 Spring Conference	NJTESOL	06/07/24	\$350.00
12. Lichtstein, Sheila	Special Services	No More Meltdowns	AEP Connections	11/02/23	\$99.00
13. Maccaro, Susan	Special Services	Google Docs and Forms	Region V	07/27/23	\$149.00
14. Maccaro, Susan	Special Services	Organize and Navigate Google Drive/Develop Google Shared Folders	Region V	08/03/23	\$149.00
15. Katherine Melissari	Special Services	2023 American Speech & Hearing Convention	ASHA	11/15 23 - 11/17/23	\$499.00
16. Maul, Kristin	High School	Using Core Ideas to Construct Explanations for Science Phenomena	The Science Education Institute at RVCC	11/01/23	\$150.00
17. Menken, Lori	High School	Using Core Ideas to Construct Explanations for Science Phenomena	Raritan Valley Community College	11/01/23	\$168.12
18. Panno, Lynda	Middle School	AI for Educators	ETTC	02/14/24	\$75.00
19. Riedel, Kelly	High School	Legal One: Addressing Student Mental Health Issues	NJPSA	11/28/23	\$125.00
20. Schinn, Alaina	George	Leave Happy: Strategies to Build Relationships and Create a Positive Classroom Community	Foreign Language Educators of New Jersey (FLENJ)	10/26/23	\$149.00
21. Suntino, Nicole	Middle School	Responsive Classroom Cultivating School Culture	Responsive Classroom	11/28/23	\$285.00
22. Thames, Bruce	HS	SUPA Faculty Meeting	Syracuse University Project Advance	10/13/23	\$20.00
23. Tretiak, Amanda	Special Services	2023 American Speech & Hearing Convention	ASHA	11/16/23 - 11/17/23	499.00

AA. Motion: that upon the recommendation of the Superintendent, approval be given for the following staff to participate in an in-district workshop with the Reading and Writing Project Network at an amount not to exceed \$2,600.

NAME	SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING
1. Acosta, Julie	Brookside	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023
2. Arditti, Jessica	Brookside	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023
3. Baruffaldi, Jordan	Brookside	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023

4. Callas, Samantha	George	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023
5. Capozzi, David	Brookside	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023
6. Doherty, Maria	George	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023
7. Jenney, Cathy	Washington	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023
8. Jung, Natalie	Brookside	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023
9. Kirk, Kylie	George	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023
10. Khwaz, Lucy	Berkeley	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023
11. Linder, Brittany	Berkeley	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023
11. McVeigh, Trish	Washington	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023
12. Miller, Susan	Washington	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023
13. Patterson, Jen	George	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023
14. Ross, Blair	Berkeley	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023
15. Santaella, Lauren	Brookside	K-5 Literacy Instruction	Reading Writing Project Network, LLC	11/15/2023

BB. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the related staff members to prepare and service for the WRHS Mathematics After School Program at a rate of \$50.00 per hour for the period of November 1, 2023 through April 30, 2023 to be paid for with Federal Grant American Rescue Plan Evidence Based Comprehensive Beyond the School Day Grant:

NAME	BUILDING	DATES	TOTAL HOURS	TOTAL COST	ACCOUNT CODE
1. DePeri, Peter	High School	11/01/2023 - 04/30/2024	60 hours	\$3,000.00	20-490-100-100-02
2. Rattacasa, Lindsay	High School	11/01/2023 - 04/30/2024	60 hours	\$3,000.00	20-490-100-100-02

CC. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the related staff members to prepare and service for the WRMS Mathematics, Language Arts, and Science After School Program at a rate of \$50.00 per hour for the period of November 1, 2023 through April 30, 2023 to be paid for with Federal Grant American Rescue Plan Evidence Based Comprehensive Beyond the School Day Grant:

NAME	BUILDING	DATES	TOTAL HOURS	TOTAL COST	ACCOUNT CODE
1. Booth, Kathleen	Middle School (Math)	11/01/2023 - 04/30/2024	25	\$1,250.00	20-490-100-100-07
2. Campbell, Rachelle	Middle School (Science)	11/01/2023 - 04/30/2024	25	\$1,250.00	20-490-100-100-07
3. Donohue, Maria Christina	Middle School (Math)	11/01/2023 - 04/30/2024	25	\$1,250.00	20-490-100-100-07
4. Patusco, Theodora	Middle School (ELA)	11/01/2023 - 04/30/2024	25	\$1,250.00	20-490-100-100-07

5.	Schama, Alexandra	Middle School (Science)	11/01/2023 - 04/30/2024	25	\$1,250.00	20-490-100-100-07
6.	Vallencourt, Melissa	Middle School (ELA)	11/01/2023 - 04/30/2024	25	\$1,250.00	20-490-100-100-07
7.	Ziegler, Suzanne	Middle School (Math)	11/01/2023 - 04/30/2024	25	\$1,250.00	20-490-100-100-07

DD. Motion: that upon the recommendation of the Superintendent, approve the sidebar agreement with the WBG (per attached).

EE. Any Personnel addendum items will be considered at this time.

20. **FINANCE / FACILITIES**

A. Motion: that upon the recommendation of the Superintendent, the **Revised** Report for the month ending **June 30, 2023**, of the Treasurer of School Moneys be received.

B. Motion: that upon the recommendation of the Superintendent, acknowledgment be made of the **Revised** Secretary's certification that as of June 30, 2023, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado
Business Administrator

C. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2023-2024 school year for July 2023 in the amount of \$2,361,841.65 be ratified for payment in accordance with the lists reviewed by the Board.

D. Motion: that upon the recommendation of the Superintendent, the Report as of July 31, 2023, of the Treasurer of School Moneys be received.

E. Motion: that upon the recommendation of the Superintendent, acknowledgment be made of the Secretary's certification that as of July 31, 2023, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado
Business Administrator

F. Motion: that upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:232.11(c)4, we certify that as of July 31, 2023, after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

G. Motion: that upon the recommendation of the Superintendent, approval be given the Adjusted Transfer Listing dated September 26, 2023, for the month of July 2023.

H. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2023-2024 school year for August 2023 in the amount of \$1,989,383.30 be ratified for payment in accordance with the lists reviewed by the Board.

I. Motion: that upon the recommendation of the Superintendent, the Report as of August 31, 2023, of the Treasurer of School Moneys be received.

J. Motion: that upon the recommendation of the Superintendent, acknowledgment be made of the Secretary's certification that as of August 31, 2023, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado
Business Administrator

- K. Motion: that upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:232.11(c)4, we certify that as of August 31,2023, after review of the Secretary’s monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- L. Motion: that upon the recommendation of the Superintendent, approval be given the Adjusted Transfer Listing dated October 16, 2023, for the month of August 2023.
- M. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2022-2023 school year for October in the amount of \$53,470.08 be approved for payment in accordance with the lists reviewed by the Board.
- N. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2023-2024 school year for October in the amount of \$3,103,580.98 be approved for payment in accordance with the lists reviewed by the Board.
- O. Motion: that upon the recommendation of the Superintendent, approval be given to the following resolution:

WHEREAS the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the *attached* document for the various school facilities of the Westwood Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

NOW THEREFORE BE IT RESOLVED that the Westwood Regional School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Westwood Regional School District in compliance with Department of Education requirements.

- P. Motion: that upon the recommendation of the Superintendent, approval be given to out-of-district tuition contracts (Public Schools) for the 2023-2024 school year as per the list below:

SCHOOL NAME	TOWN, STATE	SCHOOL YEAR TUITION 2023-2024	ESY TUITION 2023-2024	ADDITIONAL SERVICES	NJ ID NUMBER
1. Rockland and Boces-Career Services	West Nyack, NY	9/1/23-6/30/24 \$20,511.68	N/A	N/A	2886534379
2. Rockland and Boces-Career & Tech Education	West Nyack, NY	9/1/23-6/30/24 \$13,412.00	N/A	N/A	8597418904
3. River Edge Public Schools Building Bridges Program	River Edge, NJ	9/1/23-6/30/24 \$59,240.00	N/A	SY 1:1 Aide \$25,335.50	3759084057
4. South Bergen Jointure Commission	Hasbrouck Heights, NJ	10/11/23-6/20/24 \$61,840.00	N/A	N/A	1106153215

- Q. Motion: that upon the recommendation of the Superintendent, approval be given to the following resolution:

WHEREAS, APS Contracting, Inc. was awarded the bid for the Westwood Regional School District Security Vestibules Upgrades; and

WHEREAS, APS Contracting, Inc. has submitted the following change order proposal which has been approved by the architect:

Change Order Proposal - CO #006

This Change Order authorizes the expenditure of \$1,350.93 from the allowance for the installation of 3 Access Panels in the ceiling at Washington ES. The Allowance Amount prior to this Change Order was \$59,532.11; the General Contract Allowance Sum will be decreased by this Change Order in the amount of \$1,350.93; the new Remaining Allowance including the Change Order will be \$58,181.18; and

WHEREAS, FKA Architects has approved this Change Order pursuant to N.J.A.C. 6A:26-4.9.

NOW THEREFORE BE IT RESOLVED that the Board approves this change order and the contract sum amount remains the same.

R. Motion: that upon the recommendation of the Superintendent, approval be given to the following resolution:

WHEREAS, APS Contracting, Inc. was awarded the bid for the Westwood Regional School District Security Vestibules Upgrades; and

WHEREAS, APS Contracting, Inc. has submitted the following change order proposal which has been approved by the architect:

Change Order Proposal - CO #007

This Change Order authorizes the credit of the unused allowance of \$58,181.18. The original General Project Contract Allowance was \$95,000.00; the allowance amount prior to this change order was \$58,181.18. The new remaining Allowance including the Change Order is \$0.00; and

WHEREAS, FKA Architects has approved this Change Order pursuant to N.J.A.C. 6A:26-4.9.

NOW THEREFORE BE IT RESOLVED that the Board approves this change order and the contract sum amount will be decreased by this change order amount of \$58,181.18, and the new contract sum including this change order will be \$982,818.82

S. Motion: that upon the recommendation of the Superintendent, approval be given to the following vendor for the 2023-2024 school year as per the list below:

VENDOR NAME	ADDRESS	SERVICES PROVIDED	TOTAL CONTRACT (NOT TO EXCEED)
1. White Glove Community Care, Inc.	1470 Route 88, Brick, NJ 08724	Nursing Services in School for Student ID# 8830017367	\$55,000.00
2. Steven Korner, Ph.D	155 County Rd., Suite 9, Cresskill, NJ 07626	2 Day Workshop Presentation	\$3,000.00

T. Motion: that upon the recommendation of the Superintendent, approval be given to accept a grant of \$1,300 from the Westwood Regional Middle School PSO. The donation may be used by the teachers for use in their classrooms.

U. Motion: that upon the recommendation of the Superintendent, approval be given to the following:

WHEREAS, the Westwood Regional Board of Education advertised for Request for Proposals (RFP) for the District Architect of Record, and;

WHEREAS, on September 14, 2023, the Board interviewed four firms for the Architect of Record;

WHEREAS, the Board is desirous of awarding the RFP for the District Architect of Record to FKA Architects.

BE IT FURTHER RESOLVED that the Board hereby awards the Request for Proposal for Architect of Record to FKA Architects for the school year 2023-2024.

V. Motion: that upon the recommendation of the Superintendent, approval be given to the Bus Evacuation Drill performed as listed below:

DATE	TIME	SCHOOL	LOCATION	ROUTE #	SUPERVISOR OF DRILL
1. 09/28/23	9:15 a.m. - 10:45 a.m.	Brookside School	20 Lake St., Westwood	Bus 3	Kelly Hughes, Principal / James Kaine, SLEO Officer
2. 10/17/23	8:50 a.m.	Jessie F. George School	Palm Street, Twp. of Washington	Bus 5	Christina Scaduto
3. 10/17/23	8:55 a.m.	Westwood Regional High School Pre-K Program	701 Ridgewood Rd., Twp. of Washington	Bus 5	Jessica Gluck

W. Any Finance addendum items will be considered at this time.

21. **CURRICULUM / PROGRAMS**

A. Motion: that upon the recommendation of the Superintendent, approval be given for the following field trips that are more than 25 miles from the district:

NAME	GRADE	BUILDING	DATE	PURPOSE	DESTINATION	OUT-OF- POCKET EXPENSE (per student)
1. Gomez, Kristen	5	Berkeley	04/23/24	Team-building, problem solving, and environmental educational activities	Fairview Lake YMCA - Newton, NJ	\$42 + Bus
2. Gomez, Kristen	5	Brookside	04/23/24	Team-building, problem solving, and environmental educational activities	Fairview Lake YMCA - Newton, NJ	\$42 + Bus
3. Gomez, Kristen	5	George	04/23/24	Team-building, problem solving, and environmental educational activities	Fairview Lake YMCA - Newton, NJ	\$42 + Bus
4. Loscalzo, Michele	1	Washington	04/25/24	Study animals and habitat life	Turtle Back Zoo - West Orange, NJ	\$46
5. Tadiello, Kerry	2	Brookside	05/02/24	Observe plants and animals to compare the diversity of life in different habitats	Maritime Aquarium - Norwalk, CT	\$44
6. Welfel, Jeffrey	9-12	High School	11/17/23	Students will explore showcases of legendary works across the Beaux-Arts architecture	Hall des Lumières NYC, New York	\$45

B. Any Curriculum/Programs addendum items will be considered at this time.

22. **OPEN PUBLIC FORUM** (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this second public forum, the public is invited to address the Board of Education on any topic or on any other questions, comments, or concerns that may be in respect to the operation of their schools. Board Policy 0167 requires that individuals sign the speakers’ list, giving name and town, and asks that all remarks be directed to the Board as a whole (not to individuals). The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking.

The Board asks that during this second forum opportunity, public speakers adhere to the same guidelines, follow the same practices and extend the same courtesies and decencies as with the first public forum.

Each speaker’s statement will be limited to three (3) minutes in duration. This second Public Forum will be limited to thirty (30) minutes in duration.

23. Old Business

24. New Business

A. Complaint About A Resource Material

25. **ADJOURNMENT**

Motion: that this meeting be adjourned and the Board meet in Private Executive Session for the purpose of discussion of personnel, litigious, and negotiation matters. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.