

**WESTWOOD REGIONAL BOARD OF EDUCATION  
JULY 22, 2021**

**REGULAR MEETING AGENDA**

1. Meeting called to order at approximately 6:00 P.M. in the Campbell Auditorium, High School.
2. SALUTE TO THE FLAG
3. Roll Call
4. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Westwood Regional Board of Education has caused notice of this meeting to be sent to the following announcing time and place thereof:  
  
Westwood Borough Hall  
Westwood Public Library  
Township of Washington Administration Building  
Township of Washington Free Public Library  
The Record  
Community Life  
Pascack Press
5. **MINUTE APPROVAL**
  - Motion: that approval be given to the following meeting minutes:
    - Executive Session Minutes - 061721
    - Regular BOE Meeting - 061721
    - Special Meeting Minutes - 061621, 062121
6. Superintendent's Report
7. Board President's Report
8. Business Administrator's Report
9. Committee Reports
  - Policy & Governance: Chairperson - J. Abou-Daoud
  - Finance & Facilities: Chairperson - A. Gerstmayr
  - Curriculum & Instruction: Chairperson - M. Sembler
  - Negotiations (Ad Hoc): Chairperson - R. Hanlon
10. **SPECIAL PUBLIC REPORT**
  - A. N. Conklin - Presentation of 2019-20 ABR Self-Assessment Grades in accordance with P.L.2010, c.122
11. **PUBLIC FORUM** (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the responsible Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Although the Board may not respond to items raised during the public forum, all public comments will be considered and may be discussed tonight under the appropriate agenda items or "new business" at this meeting, at subsequent meetings under "old business," or during a Board committee meeting, if appropriate.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

12. **PUBLIC HEARING/BOARD VACANCY INTERVIEW**

- A. Public Hearing for the Purpose of Renegotiating, Amending or Otherwise Altering the Terms of the Employment Contract with the Assistant Superintendent of Schools
- B. Public Interviews of Board Candidates

13. **EXECUTIVE SESSION**

Motion: the Board will recess to meet in Private Executive Session for the purpose of discussing personnel and Deliberation on Board Candidate Interviews. The Board will reconvene in Public Session at approximately \_\_\_ p.m. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.

14. Roll Call

15. **ADMINISTRATIVE / GOVERNANCE**

- A. Motion: that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision on the Harassment, Intimidation and Bullying matters as required by N.J.S.A. 18A:37-1S(b)(6)(e) on the following cases:

Incident Number
1. 221761_WRM_06082021
2. 221786_WES_06092021
3. 221807_WRM_06102021

- B. Motion: approval be given for the resignation of Matthew Perrapato, Westwood Regional Board of Education Trustee, effective June 30, 2021.
- C. Motion: that upon recommendation of the Board of Education, that the following resolution be approved:

**WHEREAS**, there exists a vacancy on the Westwood Regional Board of Education for a Township of Washington representative;

**WHEREAS**, the Board of Education has advertised for the vacancy and has solicited applications from interested candidates for the vacancy; and

**WHEREAS**, interviews of the candidates were conducted in public on July 22, 2021 and the Board of Education deliberated on the candidates in closed executive session; and

**BE IT RESOLVED** that the Board of Education appoints \_\_\_\_\_ to the vacant seat on the Board of Education as a representative of the Township of Washington through the 2022 reorganization meeting, subject to the candidate submitting to a criminal history background investigation within thirty days of approval and receiving a determination from the Commissioner of Education that the candidate is not disqualified from membership due to a conviction of a crime or offense listed in N.J.S.A. 18A:12-1.

- D. Motion: that upon recommendation of the Board of Education, that the following resolution be approved:

**WHEREAS**, the Westwood Regional Board of Education approved the employment agreement with Dr. Jill Mortimer to perform the duties of Assistant Superintendent of Schools for the 2021-2022 school year;

**WHEREAS**, due to the resignation of Dr. Raymond Gonzalez, there is a vacancy in the position of Superintendent of Schools, effective August 1, 2021;

**WHEREAS**, there is a need to appoint a qualified and experienced person to perform the duties of Superintendent of Schools while the Board of Education initiates the procedures for posting, advertising and interviewing candidates to fill the vacancy on a permanent basis; and

**WHEREAS**, Dr. Mortimer is desirous of performing the duties of Acting Superintendent of Schools on an interim basis until the Board of Education hires a candidate to fill the vacancy;

**WHEREAS**, it is in the best interests of the Westwood Regional Board of Education to appoint Dr. Mortimer to the position of Acting Superintendent of Schools;

**WHEREAS**, to effectuate the appointment, the Board of Education has to conduct a public hearing to amend Dr. Mortimer’s employment agreement to include performing the duties of Acting Superintendent of Schools and revise her compensation;

**WHEREAS**, a public hearing on the addendum to Dr. Mortimer’s employment agreement was conducted on July 22, 2021 at which time the public was provided the opportunity to provide input on whether the addendum to Dr. Mortimer’s employment agreement should be approved by the Board of Education; and

**WHEREAS**, the Bergen County Interim Executive County Superintendent has approved the addendum to Dr. Mortimer’s employment agreement for the period beginning August 1, 2021 and ending June 30, 2022;

**BE IT RESOLVED** that the Board of Education appoints Dr. Jill Mortimer to the position of Interim Superintendent of Schools for the period beginning August 1, 2021 and ending June 30, 2022;

**BE IT FURTHER RESOLVED** that the Board of Education approves the addendum to the employment agreement between the Board of Education and Dr. Mortimer for the position of Assistant Superintendent for the period beginning August 1, 2021 and ending July 22, 2022.

E. Any Administrative/Governance addendum items will be considered at this time.

16. **POLICY** (click [here](#) to view draft policies)

A. Any Policy addendum items will be considered at this time.

17. **PERSONNEL**

A. Motion: that upon the recommendation of the Superintendent, approval be given for the resignation for the purpose of retirement:

NAME	POSITION	LOCATION	UPC	EFFECTIVE DATE
Reilly, Suzanne	Teacher	MS	TCH/SPECED/MIDDLE/10	August 1, 2021

B. Motion: that upon the recommendation of the Superintendent, approval be given for the deactivation of the following Unique Position Codes (UPCs), effective for the **2021-2022** year:

POSITION	LOCATION	UPC	SOURCE OF FUNDS
12 M Secretary	HS	SEC/HS/O7	11-000-240-105-10

C. Motion: that upon the recommendation of the Superintendent, approval be given for the activation of the following Unique Position Codes (UPCs), effective for the **2021-2022** year:

POSITION	LOCATION	UPC	SOURCE OF FUNDS
12 M Secretary	MS	SEC/MIDDLE/03	11-000-218-105-10

D. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following new staff and *interim* salary per the agreement with the Westwood Education Association and the Westwood Regional Board of Education for the **2021-2022** school year, effective July 23, 2021 pending criminal history and health clearance:

NAME	POSITION	BUILDING	UPC	SALARY	SOURCE OF FUNDS
Marti, Jenny	12 Mo Secretary	MS	SEC/MIDDLE/02	\$43,039.00/Step 1	11-000-240-105-10

- E. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of leave-replacement staff and salary for the **2021-2022** school year pending criminal history and health clearance:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
1. Calonico, Isabella (Leave replacement for S. Lepore effective 09/01/21-01/31/22) Four (2) Consultant Days - TBD	Gr. 1 Teacher	Berkeley	\$275.15 per diem based on BA/Step 1-2 (\$52,830)	11-120-100-101-04
2. Collins, Christopher (Leave replacement for A. Koehler effective 09/01/21-12/03/21) Four (2) Consultant Days - TBD	ELA Teacher	MS	\$275.15 per diem based on BA/Step 1-2 (\$52,830)	11-130-100-101-07

- F. Motion: that upon the recommendation of the Superintendent, approval be given for the transfer and appointment of staff for the **2021-2022** school year, effective July 23, 2021:

NAME	FROM POSITION/ LOCATION	UPC CODE	TO POSITION/ LOCATION	SALARY/UPC CODE
Kenduck, Michael	A/P / HS	ADM/AP/JR/SRHS/04	Director of School Programs/Central Office	\$150,000.00/ ADM/DIRSPECPROG/01

- G. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following Aide and salary for the **2021-2022** school year, pending criminal history and health examination clearances:

NAME	POSITION / PROGRAM	BUILDING	RATE OF PAY / STEP	NOT TO EXCEED HOURS PER WEEK	UPC	ACCOUNT NUMBER
Bayles, Mary	Classroom/ Lunch Aide	Berkeley	\$18.50/Step 6	28	AIDE-GEN-51	11-000-217-106-40 11-000-262-107-10

- H. Motion: that upon the recommendation of the Superintendent, approval be given for Teachers, Nurses and Child Study Team Members for case management, evaluations, IEP eligibility, etc. during **Summer, 2021** at their per diem rate of pay for the respective school year:

NAME	POSITION
1. Keahon, Rita	Teacher
2. LeParc, Evangelia	Teacher
3. Vaughan, Jill	Teacher

- I. Motion: that upon the recommendation of the Superintendent, approval be given for staff and *revised* salaries as per the negotiated agreement between the Westwood Administrators Association and the Westwood Regional Board of Education for the **2021-2022** school year, effective August 1, 2021:

LAST NAME	FIRST NAME	POSITION	LONGEVITY	SALARY	UPC CODE
LaForgia	Shelley	MS & Elem Principal	\$2,500	159,718.00	ADM/PRIN/MIDDLE/01

- J. Motion: that upon the recommendation of the Superintendent, approval be given for the *revised* appointment of the following Summer Aides at a rate of \$16.00 per hour + \$1.50 for Teaching Certificate (if applicable) for the ESY Program for the period of **July 1, 2021 through July 30, 2021**:

NAME	POSITION	NOT TO EXCEED HOURS PER DAY	NOT TO EXCEED TOTAL HOURS	PAY RATE	TOTAL COST	ACCOUNT CODE
1. Cafaro, Deborah	ESY Aide	2 hours	42 hours	\$16.00 + \$1.50	\$735.00	11-000-217-106-41
2. Condro, Vincent	ESY Aide	2 hours	42 hours	\$16.00 + \$1.50	\$735.00	11-000-217-106-41
3. Dugan, Dina	ESY Aide	4 hours	84 hours	\$16.00 + \$1.50	\$1,470.00	11-000-217-106-41

- K. Motion: that upon recommendation of the Superintendent, approval be given for the *revised* appointment of summer aides at a rate of \$16.00 per hour +\$1.50 for *Teaching Certificate (if applicable)* for the Summer Acceleration Academy, Title I, and Title III programs for the period of **July 1, 2021 through July 30, 2021**:

NAME	POSITION	HOURS PER DAY	TOTAL HOURS	TOTAL COST	ACCOUNT CODE
1. Akins, Kelly	Aide	4 hours	84 hours	\$1,470.00	11-422-100-106
2. Halter, Emily	Aide	4 hours	84 hours	\$1,470.00	11-422-100-106

- L. Motion: that upon the recommendation of the Superintendent, approval be given for the following staff and \$6,000 stipend for the **2021-2022** school year, per the negotiated agreement with the WEA:

NAME	POSITION	BUILDING
Penn, Deborah	Head Nurse	District

- M. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following staff and *interim* salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Clubs at the rate of \$84.00 per session for the **2021-2022** school year:

NAME	CLUB	BUILDING	SESSIONS	TOTAL
1. Baratti, Ava	Art Club	WRMS	9	\$756
2. Panno, Lynda	Art Club	WRMS	9	\$756
3. Michalowski, Kaitlyn	Band Ensemble	WRMS	19	\$1,596
4. D'Imperio, Lauren	Cardinal Chorus	WRMS	26	\$2,184
5. Fadini, Steve	Chess Club	WRMS	10	\$840
6. Fadini, Steve	Coding Club	WRMS	16	\$1,344
7. Radoslovich, Susan	Continental Math League	WRMS	5	\$420
8. Chernati, Rachel	Engineering Club	WRMS	23	\$1,932
9. Dominiczak, Mary	Environmental and Geography Club	WRMS	16	\$1,344
10. Chernati, Rachel	Got Games	WRMS	10	\$840
11. Peterson, Amy	Jazz Band	WRMS	26	\$2,184
12. Amato, Jennifer	Morning Fitness Club	WRMS	11	\$924
13. Fasano, Rebecca	Morning Fitness Club	WRMS	11	\$924
14. Abassi, Nora	Helping Hands	WRMS	8.5	\$714
15. Sparno, Jenny	Helping Hands	WRMS	8.5	\$714
16. Schama, Allison	Science Club	WRMS	10	\$840
17. Fabrocini, Caitlyn	Advisory Ambassadors	WRMS	6.5	\$560
18. Sparno, Jenny	Advisory Ambassadors	WRMS	6.5	\$560
19. Androulakis, Christe	Advisory Ambassadors	WRMS	6.5	\$560
20. Welfel, Jefferey	World Cultures	WRMS	16	\$1,344
21. Tome, Raquel	World Language Club	WRMS	3	\$252
22. Sans, Allison	World Language Club	WRMS	3	\$252
23. Cardenas, Vanessa	World Language Club	WRMS	3	\$252

- N. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of staff and *interim* salaries for Extra Curricular activities for the **2021-2022** school year:

NAME	EXTRA CURRICULAR	BUILDING	STIPEND
1. Adams, Brienne	Athletic - Business Manager/Coordinator	WRMS	\$3,975
2. Fadini, Steve	Technology Assistant	WRMS	\$1,360
3. Penn, Matthew	Technology Assistant	WRMS	\$1,360
4. Peterson, Amy	Band Director	WRMS	\$1,419
5. Michalowski, Kaitlyn	Band Director	WRMS	\$1,419
6. Peterson, Amy	Choir Director	WRMS	\$1,038
7. D'Imperio, Laura	Choir Director	WRMS	\$1,038
8. Baratti, Ava	Choreographer (Spring Show)	WRMS	\$1,462

9. McLaughlin, Katherine	Fall Show Director	WRMS	\$1,567
10. McLaughlin, Katherine	Spring Show Director	WRMS	\$1,567
11. Fadini, Steve	Morning Sports Club	WRMS	\$1,528
12. Orsini, Anthony	Morning Sports Club	WRMS	\$1,528
13. Lengyel, Summer	Student Council	WRMS	\$2,067
14. Donohue, M. Cristina	Student Council Assistant Advisor (8th grade advisor)	WRMS	\$1,047
15. D’Imperio, Laura	Vocal Director/Spring Musical	WRMS	\$2,067
16. Koehler, Ashley	Yearbook	WRMS	\$1,005
17. Zalarick, Tracey	Yearbook	WRMS	\$1,005
18. Goldman, Barnett	Boy’s Soccer	WRMS	\$3,733
19. Donohue, M. Cristina	Girl’s Soccer	WRMS	\$3,733
20. Chernati, Rachel	Girl’s Volleyball	WRMS	\$3,733
21. Guy, Robert	Boy’s Basketball	WRMS	\$3,733
22. Hartwick, Kristen	Girl’s Basketball	WRMS	\$3,733
23. Fasano, Rebecca	Track & Field	WRMS	\$3,733
24. Amato, Jennifer	Track & Field	WRMS	\$3,733
25. O’Melia, Thomas	Track & Field	WRMS	\$3,733

- O. Motion: that upon the recommendation of the Superintendent, approval be given for curriculum writing at the rate of \$33.00 per hour for Summer, 2021:

NAME	GRADE/SUBJECT	PROJECT	TOTAL HOURS	TOTAL
1. Michalowski, Kaitlin	Instrumental Music	Create Instrument Binders	10	\$330.00
2. Peterson, Amy	Instrumental Music	Create Instrument Binders	10	\$330.00

- P. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of Attendance Officers, as assigned by the Township of Washington and Borough of Westwood Police Departments, for the 2021-2022 school year:

NAME	STIPEND
1. Hurtuk, John (Westwood)	\$375.00
2. Roche, Sean (Westwood)	\$375.00
3. Gugger, Jason (Township of Washington)	\$375.00

- Q. Motion: that upon the recommendation of the Superintendent, approval be given for the following staff to participate in out-of-district conferences for the 2021-2022 school year:

NAME/SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS NOT TO EXCEED
1. Alepa, Mary Beth/ Washington	NJSLS Year 1: 5	Conquer Math	9/22/21, 10/26/21, 12/3/21, 1/06/22, 2/08/22, 3/10/22, 4/08/22	\$1,120.00 Title II Funded
2. Biesel, Rebecca/Washington	NJSLS Year 1: 5	Conquer Math	9/22/21, 10/26/21, 12/3/21, 1/06/22, 2/08/22, 3/10/22, 4/08/22	\$1,120.00 Title II Funded
3. Breen, Lisa/Washington	NJSLS Year 1: 3	Conquer Math	9/20/21, 10/27/21, 11/29/21, 2/01/22, 5/05/22	\$640.00 Title II Funded
4. Druss-Fodor, Maggie/ Washington	NJSLS Year 1: 2	Conquer Math	10/19/21, 2/04/22, 3/08/22, 5/20/22	\$640.00 Title II Funded
5. Geimke, Victoria	NJSLS Year 1: 1	Conquer Math	10/18/21, 1/27/22, 3/09/22, 5/17/22	\$640.00 Title II Funded

6. Goldman, Barnett/ Washington	NJSLS Year 1: 4	Conquer Math	9/21/21, 10/25/21, 11/30/21, 1/05/22, 2/15/22, 3/22/22	\$960.00 Title II Funded
7. Jarolem, Jennifer/Washington	NJSLS Year 1: 1	Conquer Math	10/18/21, 1/27/22, 3/09/22, 5/17/22	\$640.00 Title II Funded
8. Kristofick, Margaret/ Washington	NJSLS Year 1: 3	Conquer Math	9/20/21, 10/27/21, 11/29/21, 2/01/22, 5/05/22	\$800.00 Title II Funded
9. Lerant, Suzanne/Washington	NJSLS Year 1: K	Conquer Math	10/20/21, 1/13/22, 2/11/22, 3/18/22, 5/16/22	\$800.00 Title II Funded
10. Loscalzo, Michele/ Washington	NJSLS Year 1: 1	Conquer Math	10/18/21, 1/27/22, 3/09/22, 5/17/22	\$640.00 Title II Funded
11. Rosado, Keith/District	Mentor Recertification	NJASBO	07/13/21	\$50.00
12. Schell, Alison/Washington	NJSLS Year 1: K	Conquer Math	10/20/21, 1/13/22, 2/11/22, 3/18/22, 5/16/22	\$800.00 Title II Funded
13. Sullivan, Jennifer	30th Annual School Health Conference Are We There Yet?	American Academy of Pediatrics	10/20/21	\$85.00
14. Valentino, Kristy/Washington	NJSLS Year 1: K	Conquer Math	10/20/21, 1/13/22, 2/11/22, 3/18/22, 5/16/22	\$800.00 Title II Funded

R. Any Personnel addendum items will be considered at this time.

18. **FINANCE / FACILITIES**

A. Motion: that upon the recommendation of the Superintendent, approval be given to out-of-district tuition contracts (BCSS) for the 2021 ESY as per the list below:

School Name	Town, State	ESY Tuition 2021-22	Aide 2021-22	NJ ID Number
BCSS	Paramus, NJ	\$6,500.00	N/A	4800549233
BCSS	Paramus, NJ	\$7,600.00	N/A	3354433740
BCSS	Paramus, NJ	\$7,600.00	\$6,000.00	9684412112
BCSS	Paramus, NJ	\$6,500.00	N/A	7418753076
BCSS	Paramus, NJ	\$6,500.00	N/A	7049724319
BCSS	Paramus, NJ	\$7,600.00	\$6,000.00	9431179299
BCSS	Paramus, NJ	\$6,500.00	N/A	8142809143

B. Motion: that upon the recommendation of the Superintendent, approval be given to out-of-district tuition contracts for the 2021-2022 school year as per the list below:

School Name	Town, State	School Year Tuition 2021-22	ESY Tuition 2021	Aide 2021-22	NJ ID Number
CTC Academy	Oakland, NJ	\$81,842.77	\$11,304.25	N/A	6376318780
Holmstead	Ridgewood, NJ	\$58,860.00	N/A	N/A	8898085376
Bergen Center for Child Development	Hawthorne, NJ	\$70,740.30	\$11,471.40	\$45,150.00	2899460623
Passaic HS	Little Falls, NJ	\$70,387.00	N/A	N/A	5585818800

- C. Motion: that upon the recommendation of the Superintendent, approval be given to the following vendor for the 2021-2022 school year as per the list below:

Vendor Name	Services Provided	Total Contract (not to exceed)	Student/District
Homecare Therapies, LLC d/b/a Horizon Healthcare Staffing	Nursing Services on the bus	\$45,000.00	A.D. #8870047043

- D. Motion: that upon the recommendation of the Superintendent, approval be given a one year agreement between the Westwood Regional School District and Patricia McGee for Professional Literacy Consultant Services from September 1, 2021 through June 30, 2022 at an amount not to exceed \$32,000.
- E. Motion: that upon the recommendation of the Superintendent, approval be given to approve Curriculum Associates, LLC for I-Ready ELA and Math Assessment for the 2021-2022 school year in the amount of \$30,573.80
- F. Motion: that upon the recommendation of the Superintendent, approval be given to approve Advanced Assessment Systems Inc. for the 2021-2022 school year LinkIt! Software license in the amount of \$20,958.
- G. Motion: that upon the recommendation of the Superintendent, approval be given to the following resolution:

**WHEREAS**, the Westwood Regional Board of Education (hereinafter referred to as the “Board”) operates a Kindergarten through twelfth grade school district for students who are domiciled in the Township of Washington and the Borough of Westwood or are otherwise eligible for a free public school education in accordance with N.J.S.A. 18A:38-1; and

**WHEREAS**, consistent with the provisions of Board Policy No. 5111 and N.J.S.A. 18A:38-3, the Board has authorized the Superintendent of Schools to admit, upon the Board’s approval, children of full-time certified staff members under contract with the Board who are not domiciled in the aforementioned municipalities, but are interested in enrolling in the Westwood Regional School District (hereinafter referred to as the “Board”;) where there exists space in the grade or classes to which they would be assigned on a reduced tuition basis; and

**WHEREAS**, Student ID # **TBD** is desirous of enrolling in Kindergarten in the District for the 2021-2022 school year; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board permits said student to be enrolled in the District on a reduced tuition basis of \$4,200.00, provided the student’s parent/guardian, Employee #5057 and Employee #4035 remains under contract with the Board as a full-time certified staff member and the student complies with all of the rules and regulations of the school in which he/she is enrolled, the Board and the State Board of Education, and the laws of the State of New Jersey.

- H. Motion: that upon the recommendation of the Superintendent, approval be given to the Agreement with KCE Champions, LLC for the purpose of providing Before and After Care program and the following Use of Facilities applications for the 2021-2022 school year:

Organization	Purpose	Facility Requested	Date	Time	Cost
KCE Champions, LLC	Before and After Care	Berkeley School	2021 - 2022 School Year	7:00 AM - Start of School School Dismissal - 7:00 PM	Rental - \$2,000 annually
KCE Champions, LLC	Before and After Care	Brookside School	2021 - 2022 School Year	7:00 AM - Start of School School Dismissal - 7:00 PM	Rental - \$2,000 annually
KCE Champions, LLC	Before and After Care	George School	2021 - 2022 School Year	7:00 AM - Start of School School Dismissal - 7:00 PM	Rental - \$2,000 annually
KCE Champions, LLC	Before and After Care	Washington School	2021 - 2022 School Year	7:00 AM - Start of School School Dismissal - 7:00 PM	Rental - \$2,000 annually
KCE Champions, LLC	Before and After Care	Middle School	2021 - 2022 School Year	School Dismissal - 7:00 PM	Rental - \$2,000 annually

- I. Motion: that upon the recommendation of the Superintendent, approval be given to approve Eastern Datacomm, Inc. for telephone maintenance service in the amount of \$42,709.00



J. Motion: that upon the recommendation of the Superintendent, approval be given to the following resolution:

**WHEREAS**, the Board of Education, pursuant to N.J.S.A. 18A-1 et seq advertised for sealed bids for Refuse/Garbage Removal for the 2021-2022 School Year, and

**WHEREAS**, on July 15, 2021, the district received one (1) bid; and

**WHEREAS**, the bid was submitted by Gaeta Recycling Co., Inc. for Refuse/Garbage Removal in the amount of \$75,000; and

**WHEREAS**, the unit price for roll off containers was submitted for 1 ton 10 yard roll off \$355.00; 3 ton 20 yard roll off \$505.00; and 4 ton 30 yard roll off \$605.00 and subject to a \$93.00/per ton overage on each roll off; and (concrete-10 yard) \$600.00; and

**WHEREAS**, the bid submitted by Gaeta Recycling Co., Inc. is responsive in all material respects and it is the Board’s desire to award the contract to Gaeta.

**NOW, THEREFORE, BE IT RESOLVED**, that Gaeta Recycling Co., Inc. 278-282 West Railway Avenue, Paterson, NJ 07503 be awarded the bid for Refuse/Garbage Removal, they being the only bid received and in accordance with the bid specifications.

K. Motion: that upon the recommendation of the Superintendent, approval be given to the following motion:

**WHEREAS**, the Westwood Regional Board of Education (“the Board”) advertised for bids for On Call Time and Materials Services, Boiler Service and Related Work, for the 2021-2022 school year (“Services”);

**WHEREAS**, on July 15, 2021, the Board received two bids for the Services specified in the Bid Specifications & General Requirements for Time and Material Boiler Service and Related Work, Bid No. 20-21-102;

**WHEREAS**, Unitemp, Inc., submitted the lowest responsible bid in the following amounts:

Labor Rate Charge: Mechanic	Charge Per Hour: \$105.00 (Straight time) \$148.00 (Overtime and Saturday) \$180.00 (Sundays and Holidays)
Foreman	Charge Per Hour: \$115.00 (Straight time) \$155.00 (Overtime and Saturday) \$201.00 (Sundays and Holidays)
LIFT Truck Rental	\$125 per hour
Material/Parts	Discount off MSRP list price: 1% Markup: 0%

**WHEREAS**, the bid submitted by the lowest numerical bidder, Pennetta Industrial Automation, LLC (“Pennetta”), did not indicate that the Contractor would pay the prevailing wage rate for Foremen of \$34.62, as provided by the Department of Labor and Workforce Development, Division of Wage and Hour Compliance, Public Contracts Section, which is a material defect that cannot be waived;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby rejects the bid submitted by Pennetta due to its material defect.

**WHEREAS**, the bid submitted by Unitemp is responsive in all material respects and it is the Board’s desire to award the contract for the Services to Unitemp.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board awards the contract for the Services to Unitemp for the 2021-2022 school year in the amounts identified above.

**BE IT FURTHER RESOLVED**, that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate as required in the project specifications, together with an AA201-Project Manning Report and an executed agreement, as prepared by the Board Attorney, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED**, that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

L. Motion: that upon the recommendation of the Superintendent, approval be given to the following motion:

**WHEREAS**, the Westwood Regional Board of Education (“the Board”) advertised for bids for On Call Time and Materials Services, HVAC Service and Related Work, for the 2021-2022 school year(“Services”);

**WHEREAS**, on July 15, 2021, the Board received two bids for the Services specified in the Bid Specifications & General Requirements for Time and Material HVAC Service, Bid No. 21-22-103;

**WHEREAS**, Unitemp, Inc. (“Unitemp”) submitted the lowest responsible bid in the following amounts:

Labor Rate Charge: Apprentice	Charge Per Hour: \$82.00 (Straight time) \$102.00 (Overtime and Saturday) \$122.00 (Sundays and Holidays)
Journeyman	Charge Per Hour: \$130.00 (Straight time) \$170.00 (Overtime and Saturday) \$220.00 (Sundays and Holidays)
Lift Truck Rental	\$125 per hour
Material/Parts	Discount off MSRP/List Price: 1% Mark Up: 0%

**WHEREAS**, the bid submitted by the lowest numerical bidder, Pennetta Industrial Automation, LLC., (“Pennetta”), did not indicate that the Contractor would pay the prevailing wage rate for Apprentices of 40% of the journeyman wage rate, as provided by the Department of Labor and Workforce Development, Division of Wage and Hour Compliance, Public Contracts Section, which is a material defect that cannot be waived;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby rejects the bid submitted by Pennetta due to its material defect.

**WHEREAS**, the bid submitted by Unitemp is responsive in all material respects and it is the Board’s desire to award the contract for the Services to Unitemp.

**NOW, THEREFORE, BE IT RESOLVED** that the Board awards the contract for the Services to Unitemp, Inc. for the 2021-2022 school year in the amounts identified above.

**BE IT FURTHER RESOLVED** that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate as required in the project specifications, together with an AA201-Project Manning Report and an executed agreement, as prepared by the Board Attorney, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED** that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

M. Motion: that upon the recommendation of the Superintendent, approval be given to the following motion:

**WHEREAS**, the Westwood Regional Board of Education (“the Board”) advertised for bids for On Call Time and Materials Services, Electrical Services and Related Work, for the 2021-2022 school year(“Services”);

**WHEREAS**, on July 15, 2021, the Board received three bids for the Services specified in the Bid Specifications & General Requirements for Time and Material Electrical Service, Bid No. 21-22-104;

**WHEREAS**, Vanore Electric, Inc. (“Vanore”) submitted the lowest responsible bid in the following amounts:

Labor Rate Charge: Apprentice	Charge Per Hour: \$47.24(Straight time) \$70.86 (Overtime and Saturday) \$94.48 (Sundays and Holidays)
Journeyman	Charge Per Hour: \$94.46 (Straight time) \$141.69 (Overtime and Saturday) \$188.92 (Sundays and Holidays)
Foreman	Charge Per Hour: \$110.52 (Straight time)

	\$165.78 (Overtime and Saturday) \$221.04 (Sundays and Holidays)
Bucket Truck Rental	\$100 per hour
Material/Parts	Markup: 0%

**WHEREAS**, the bid submitted by the lowest numerical bidder, Sal Electric Company, Inc. (“Sal”), did not indicate that the Contractor would pay the prevailing wage rate for Apprentices of 30% of the journeyman wage rate, as provided by the Department of Labor and Workforce Development, Division of Wage and Hour Compliance, Public Contracts Section, which is a material defect that cannot be waived;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby rejects the bid submitted by Sal Electric Company, Inc. due to its material defect.

**WHEREAS**, the bid submitted by Vanore is responsive in all material respects and it is the Board’s desire to award the contract for the Services to Vanore.

**NOW, THEREFORE, BE IT RESOLVED** that the Board awards the contract for the Services to Vanore Electric, Inc. for the 2021-2022 school year in the amounts identified above.

**BE IT FURTHER RESOLVED** that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate as required in the project specifications, together with an AA201-Project Manning Report and an executed agreement, as prepared by the Board Attorney, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED** that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

N. Motion: that upon the recommendation of the Superintendent, approval be given to the following motion:

**WHEREAS**, the Westwood Regional Board of Education (“the Board”) advertised for bids for On Call Time and Materials Services for Plumbing Services and Related Work for the 2021-2022 school year (“Services”); and

**WHEREAS**, on July 15, 2021, the Board received one bid for the Services; and

**WHEREAS**, Magic Touch Construction Co., Inc. submitted the lowest responsible bid in the following amounts:

Labor Rate Charge: Apprentice	Charge Per Hour: \$55.45 (Straight time) \$83.18 (overtime and Saturday) \$110.90 (Sundays and Holidays)
Journeyman	Charge Per Hour: \$104.75 (Straight time) \$157.13 (overtime and Saturday) \$209.50 (Sundays and Holidays)
Foreman	Charge Per Hour: \$109.75 (Straight time) \$164.63 (overtime and Saturday) \$219.50 (Sundays and Holidays)
Lift Truck Rental	\$750 daily; \$93.75 per hour
Material/Parts	Markup: 10%

**WHEREAS**, the bid submitted by Magic Touch is responsive in all material respects and it is the Board’s desire to award the contract for the Services to Magic Touch.

**NOW, THEREFORE, BE IT RESOLVED** that the Board awards the contract for the Services to Magic Touch Construction Co., Inc. for the 2021-2022 school year in the amounts identified above; and

**BE IT FURTHER RESOLVED** that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate as required in the project specifications, together with an AA201-Project Manning Report and an executed agreement, as prepared by the Board Attorney, within ten (10) days of the date hereof; and

**BE IT FURTHER RESOLVED** that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

O. Motion: that upon the recommendation of the Superintendent, approval be given to enter into contract with FKA Architects for professional architectural and engineering services for the Feasibility Study of District Electrical Upgrades for future air conditioning in an amount not to exceed \$30,625.

P. Motion: that upon the recommendation of the Superintendent, approval be given to enter into contract with FKA Architects for professional architectural and engineering services for the Westwood Regional High School Media Center Renovation Project to include the Preliminary Design phase, Construction Document phase, Bidding phase, and Construction Administration phase in the amount(s) as follows:

a. Preliminary Phase	\$ 9,687
b. Construction Documents Phase	\$ 24,218
c. Bidding Phase	\$ 2,422
d. Construction Administration Phase	\$ 12,109
Total Professional Services	\$ 48,436

Q. Any Finance addendum items will be considered at this time.

19. **CURRICULUM / PROGRAMS**

A. Motion: that upon the recommendation of the Superintendent, approval be given for the field trip(s) that are more than 25 miles from the district:

TEACHER	GRADE(S)	SCHOOL	DATE	PURPOSE	DESTINATION	OUT-OF-POCKET STUDENT COST
Peterson, Amy; Pena, Daniel; and Fritz, Joseph	9-12	HS	05/20/2022	Chance to perform in a different venue. Opportunity to be critiqued and adjudicated.	Great Adventure and Performance Location Jackson, NJ	TBD

B. Any Curriculum/Programs addendum items will be considered at this time.

20. Old Business

- o Recording and Posting vs. Live Streaming, Recording and Posting Public Board Meetings

21. New Business

- o Policy Bylaw Meeting End time and extension

22. **ADJOURNMENT**

Motion: that this meeting be adjourned and the Board meet in Private Executive Session for the purpose of discussion of negotiation and litigious matters. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.