

**WESTWOOD REGIONAL BOARD OF EDUCATION  
MARCH 18, 2024**

**REGULAR MEETING AGENDA**

1. Meeting called to order at approximately 6:30 P.M. in the Board of Education conference room, High School.
2. Roll Call
3. **EXECUTIVE SESSION**  
Motion: the Board will recess to meet in Private Executive Session for the purpose of discussing personnel and legal matters. The Board will reconvene in Public Session at approximately 7:00 p.m. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.
4. Meeting called to order at approximately 7:00 p.m. in the Campbell Auditorium, High School.
5. SALUTE TO THE FLAG
6. Roll Call
7. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Westwood Regional Board of Education has caused notice of this meeting to be sent to the following announcing time and place thereof:  
  
Westwood Borough Hall  
Westwood Public Library  
Township of Washington Administration Building  
Township of Washington Free Public Library  
The Record  
Community Life  
Pascack Press
8. **MINUTE APPROVAL**
  - A. Motion: that approval be given to the following meeting minutes:
    - Executive Session Minutes 021524, 030724
    - Regular BoE Meeting 012524, 021524, 030724
    - Policy Committee Meeting 031124
    - Curriculum & Instruction Committee Meeting 031224
9. Superintendent's Report
10. Board President's Report
11. Business Administrator's Report
12. Student Representative's Report
13. Committee Reports
  - A. Policy & Governance: Chairperson - L. Azzolina
  - B. Finance & Facilities: Chairperson - J. Pertuz
  - C. Curriculum & Instruction: Chairperson - A. Peck
  - D. Negotiations (Ad Hoc): Chairperson - N. Martin
  - E. Superintendent's Search: Chairperson - A. Peck

14. AWARDS AND RECOGNITIONS

A. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

**WHEREAS**, *Eagle Scout* represents the highest achievement or rank attainable in the Scouts BSA program of the Boy Scouts of America; and

**WHEREAS**, the Westwood Regional School District would like to recognize *Andre Chevrier*, eleventh-grade student, for earning the rank of Eagle Scout; and

**WHEREAS**, the Westwood Regional School District would like to recognize *Benjamin Fischer*, eleventh-grade student, for earning the rank of Eagle Scout; and

**WHEREAS**, the Westwood Regional School District would like to recognize *Maximus Perez*, twelfth-grade student, for earning the rank of Eagle Scout; and

**NOW THEREFORE BE IT RESOLVED** that the Westwood Regional Board of Education hereby congratulates these students for this accomplishment, directs the Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the students with a suitable certificate of recognition.

B. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

**WHEREAS**, mastery of two or more languages makes important contributions to a student's cognitive development, understanding of diverse cultures, and economic opportunities; and

**WHEREAS**, the *Seal of Biliteracy* identifies students who have demonstrated proficiency in English and proficiency in at least one more world language according to the American Council on the Teaching of Foreign Languages Proficiency guidelines; and

**WHEREAS**, the Seal of Biliteracy is a statement of accomplishment which appears on the transcript of graduating seniors to recognize the value of their academic success and the tangible benefits of being bilingual; and

**WHEREAS**, the Westwood Regional School District Board of Education does hereby commend the following students who have shown proficiency in English and Spanish, and therefore have earned the Seal of Biliteracy in the 2023-2024 school year: *Alan Alarcon, Amelia Adler, Madison Alesso, Jazmine Avalos-Gonzalez, Jake Bazaz, Michael Baez, Scarlett Contreras, Matthew Clason, Grace De Leon, Maribel Garcia-Ocelotl, Amara Geipel, Ella Goodman, Ana Hernandez, Andrew Hernandez, Ryan Jarski, Megan John, Meredith Kaine, Lara Allaine Raicel, Ashley Martinez, Ashley Molina, David Montes-Montes, Samantha Murphy, Danny Reyes, Julia Ritorto, William Roche, Madison Rodriguez, Mia Sosa, Daniel Swietkowski, Jayna Wolstromer*; and

**WHEREAS**, the Westwood Regional School District Board of Education does hereby commend the following students who have shown proficiency in English and Italian, and therefore have earned the Seal of Biliteracy in the 2023-2024 school year: *Maribel Garcia-Ocelotl, Mary Magliocchetti*; and

**WHEREAS**, the Westwood Regional School District Board of Education does hereby commend the following students who have shown proficiency in English and French, and therefore have earned the Seal of Biliteracy in the 2023-2024 school year: *Andrea Alvizua, Jazmine Avalos-Gonzalez, Maya Efraim, Brielle Guglielmo, Abigail Harrah, Julie Johnson, Hashim Kenyi, Justinian Madani, Madison Rodriguez, Maria Tsakova*; and

**WHEREAS**, the Westwood Regional School District Board of Education does hereby commend the following student who has shown proficiency in English and Russian, and therefore has earned the Seal of Biliteracy in the 2023-2024 school year: *Amelia Adler*; and

**NOW, THEREFORE, BE IT RESOLVED** that the Westwood Regional Board of Education hereby congratulates these students for their accomplishments, directs the Secretary to include this Resolution in the official minutes of the Board of Education.

C. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

**WHEREAS**, the Westwood Regional School District has implemented the *People Make the Difference* recognition program for staff members and students who exhibit role model behavior and attributes in key areas; and

**WHEREAS**, the Westwood Regional School District recognizes and extends our utmost appreciation to George Elementary School staff member *Kelly O'Connor* and High School student *Amara Geipel*, who demonstrate excellence based on the specific criteria of the program; and

**NOW, THEREFORE, BE IT RESOLVED** that the Westwood Regional Board of Education hereby acknowledges and extends its appreciation to Kelly O'Connor and Amara Geipel, and directs the Board Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present them with a suitable certificate of recognition as a token of the Board's esteem

15. **SPECIAL PUBLIC REPORT**

A. Mrs. Denise Velez, Director of Elementary Education: Elementary Consistency Improvements

16. **AGENDA ITEM PUBLIC FORUM** (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this first public forum, district residents and staff are invited to address the Board of Education on agenda items specifically listed on this evening’s agenda. Board Policy 0167 requires that individuals sign the speakers’ list, giving name, municipality of residence, and specific agenda item(s) on which a member of the public plans to speak and asks that all remarks be directed to the Board as a whole (not to individuals). The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking.

Although the Board may not respond to items raised during the public forum, all public comments will be considered and may be discussed tonight under the appropriate agenda items or "new business" at this meeting, at subsequent meetings under "old business," or during a Board committee meeting, if appropriate.

Each speaker’s statement will be limited to three (3) minutes in duration. This first Public Forum will be limited to thirty (30) minutes in duration.

17. **ADMINISTRATIVE / GOVERNANCE**

A. Motion: that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision on the Harassment, Intimidation and Bullying matters as required by N.J.S.A. 18A:37-1S(b)(6)(e) on the following cases:

Incident Number
1. 259120_WRM_01302024
2. 259216_WRM_01312024
3. 259217_WRM_01312024
4. 259682_WRM_02062024
5. 259840_WES_02082024

B. Motion: that upon recommendation of the Superintendent, approval be given to continue NJSIAA Cooperative Sports Programs for Ice Hockey and Swimming between the Westwood Regional School District and the Emerson School District (Ice Hockey only) for the 2024-2025, 2025-2026, 2026-2027, & 2027-2028 school years.

C. Motion: that upon the recommendation of the Superintendent, approval be given to the 2024-2025 Buildings and Grounds Calendar, per the attached.

D. Any Administrative/Governance addendum items will be considered at this time.

18. **POLICY** (click [here](#) to view draft policies, if applicable)

A. Motion: that upon the recommendation of the Superintendent, approval be given to the following Policies and Regulations as a ***First Reading***:

POLICIES	TITLE
1. P0155	Board Committees
2. P0174	Legal Services (M)
3. P1140	Educational Equity Policies/Affirmative Action (M)
4. P1523	Comprehensive Equity Plan (M)
5. P1530	Equal Employment Opportunities (M)
6. P1550	Equal Employment/Anti-Discrimination Practices (M)
7. P2240	Controversial Issues

8. P2260	Equity in School and Classroom Practices (M)
9. P2270	Religion in Schools
10. P2411	Guidance Counseling (M)
11. P2423	Bilingual Education (M)
12. P2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
13. P3211	Code of Ethics
14. P3324 / P4324	Right of Privacy
15. P5570	Sportsmanship (M)
16. P5701	Plagiarism
17. P5750	Equitable Educational Opportunity (M)
18. P5841	Secret Societies (M)
19. P5842	Equal Access of Student Organizations
20. P7510	Use of Facilities
21. P7610	Vandalism
22. P9323	Notification of Juvenile Offender Case Disposition
<b>REGULATION</b>	<b>TITLE</b>
1. R2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)

- B. Motion: that upon the recommendation of the Superintendent, approval be given to **abolish** the following Policy as a **First Proposal**:

<b>POLICY</b>	<b>TITLE</b>
1. P5755	Equity in Educational Programs and Services (M)

- C. Motion: that upon the recommendation of the Superintendent, approval be given for the **reinstatement** of the following Policy as a **Second Reading**:

<b>POLICY</b>	<b>TITLE</b>
P5756	Transgender Students

- D. Motion: that upon the recommendation of the Superintendent, approval be given for the **revision** of the following Policy as a **Second Reading**:

<b>POLICY</b>	<b>TITLE</b>
P0168	Recording Board Meetings

- E. Motion: that upon the recommendation of the Superintendent, approval be given to **rescind** the following Policy as a **Second Reading**:

<b>POLICY</b>	<b>TITLE</b>
P9244	Parental Notice of Material Circumstances

- F. Any Policy addendum items will be considered at this time.

19. **PERSONNEL**

- A. Motion: that upon the recommendation of the Superintendent, approval be given for the following resignations for the purpose of retirement:

<b>NAME</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>UPC</b>	<b>RETIREMENT DATE</b>
1. Mazanec, Cindy	Teacher	George	TCH/GR1/GEORGE/01	06/30/2024
2. Tringali, Marilyn	Secretary	High School	SEC/TECH/01	06/30/2024

- B. Motion: that upon the recommendation of the Superintendent, approval be given for the transfer of the following for the **2023-2024** school year:

NAME	POSITION	FROM	UPC	TO	UPC
1. Watson, Carl (effective 03/01/2024)	Custodian	George/ Berkeley	CUST/GEORGE/BERK/01	Berkeley	CUST/BERKELEY/02

- C. Motion: that upon the recommendation of the Superintendent, approval be given for the following *revised* leaves of absence for the **2023-2024** school year:

EMPLOYEE NO.	LOCATION	DATES OF LEAVE
1. 6060	Berkeley	01/15/24 - 06/18/24 (using 40 sick days, 12 weeks NJFLA*)
2. 6185	George	03/04/24 - 06/21/24 (using 25 sick days, 9 weeks 1 day of NJFLA*)
3. 6346	George	01/22/24 - 03/08/24 (using 31 sick days)

\*unpaid with benefits under FMLA/NJFLA

- D. Motion: that upon the recommendation of the Superintendent, approval be given for Employee ID No. 6346 to use of up to 40 sick days borrowed from the WEA Sick Leave Bank during the 2023-2024 school year as provided under the contract between the Westwood Education Association and the Westwood Regional Board of Education.

- E. Motion: that upon the recommendation of the Superintendent, approval be given for the following anticipated leaves of absence for the **2023-2024** school year:

EMPLOYEE NO.	LOCATION	DATES OF LEAVE
1. 6346	George	03/13/24 - 4/16/24 (using 5 sick, and 4.5 personal)
2. 6454	High School	04/08/24 - 04/28/24 (including 2 weeks NJFLA*)
3. 6550	Brookside	09/03/24 - 12/02/24*

\*unpaid with benefits under FMLA/NJFLA

- F. Motion: that upon the recommendation of the Superintendent, approval be given for the following *revised* appointment of leave-replacement staff and salary for the **2023-2024** school year:

NAME	POSITION	BUILDING	STIPEND*	SOURCE OF FUNDS
1. Hawkins, Madeline (leave for 4385, effective 9/5/24 - 6/21/24)	Teacher	Middle School	MA Step 1/ \$311.20/day	11-130-100-101-07
2. Loonan, Claudia (leave for 6288, effective 3/11/24 - 6/21/24)	Teacher	George	MA Step 1/ \$311.20/day	11-120-100-101-06
3. Monaghan, Shannon (leave for 6060, effective 01/11/24 - 06/20/24 and 2 consultant days)	Teacher	Berkeley	BA Step 1/ \$276.56/day	11-120-100-101-04
4. Sharif, Nevine (leave for 6185, effective 3/4/24 - 6/21/24)	Teacher	Berkeley	MA Step 1/ \$311.20/day	11-120-100-101-06

\* salaries to be adjusted upon conclusion of negotiations.

- G. Motion: that upon the recommendation of the Superintendent, approval be given for the following new appointment of leave-replacement staff and salary for the **2023-2024** school year, pending criminal history and medical clearance:

NAME	POSITION	BUILDING	SALARY*	ACCOUNT CODE
1. Hamilton, Kristin (leave for 6867, effective 04/08/24 - 05/10/24 and two consultant days)	Teacher	Brookside	BA Step 1/ \$276.56/day	11-213-100-101-40
2. Llukovi, Erjona (leave for 6867, effective 05/13/24 - 6/21/24 and 1 consultant day)	Teacher	Brookside	BA Step 1/ \$276.56/day	11-213-100-101-40
3. Perrapato, Allison (leave for 6346, effective 3/12/24 - 4/16/24 and 2 consultant days)	Teacher	George	MA Step 1/ \$311.20/day	11-213-100-101-40
4. Sweet, Debra (leave for 4263, effective 02/26/24 - 03/28/24 and two consultant days)	Teacher	Middle School	BA Step 1/ \$276.56/day	11-130-100-101-07

\* salaries to be adjusted upon conclusion of negotiations.

- H. Motion: that upon the recommendation of the Superintendent, approval be given for the following anticipated leaves of absence for the **2023-2024** school year:

EMPLOYEE NO.	LOCATION	DATES OF LEAVE
1. 6550	Brookside	09/03/24 - 12/02/24*
2. 6926	Brookside	09/03/24 - 10/14/24**

\*unpaid with benefits under FMLA/NJFLA

\*\*unpaid and without benefits

- I. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of staff and salaries for Extra Curricular Activities for the **2023-2024** school year:

NAME	EXTRA CURRICULAR	BUILDING	STIPEND
1. Gunneson, Alan	Volleyball Club	High School	Volunteer

- J. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following coaches and salaries for **Fall Sports** for the **2024-2025** school year:

NAME	ATHLETIC SPORT/POSITION	STIPEND/STEP
1. Twomey, Neeve	Head Coach - Field Hockey	\$8,970 - Step 1

- K. Motion: that upon the recommendation of the Superintendent, approval be given for staff and salary at the rate of \$50 per hour for teachers and education specialists for preparation and delivery of professional development for the **2023-2024** school year:

NAME	PROFESSIONAL DEVELOPMENT	SESSIONS	TOTAL
1. Penn, Deborah	CPR Training	2 (4 hours each)	\$400
2. Sullivan, Jennifer	CPR Training	2 (4 hours each)	\$400

- L. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of substitute nurses at a rate of \$250/day for the **2023-2024** school year, pending certificate, criminal history and health clearance:

1. Conway, Margaret
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- M. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of substitute secretaries at a rate of \$140/day for the **2023-2024** school year, pending certificate, criminal history and health clearance:

1. Canavan, Jamie
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- N. Motion: that upon the recommendation of the Superintendent, approval be given for the following staff to participate in out-of-district conferences for the **2023-2024** school year

NAME	SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS (NOT TO EXCEED)
1. Araujo, Ivanova	Berkeley	Riding Shotgun: Letting Students Take the Wheel	Foreign Language Educators of New Jersey	05/02/24	\$149.00
2. Barbieri, Michael	Middle School	NJSMA Intermediate Region Band 2024	NJMEA	03/22/24	\$133.00
3. Barone, Rená	Central Office	Administrative Assistant Program	NJASBO	05/21/24	\$125.00
4. Del Greco, Brianne	Central Office	Administrative Assistant Program	NJASBO	05/21/24	\$125.00
5. Eckrote, Lauren	Special Services	Neurodiversity in Action	AEP Connections	04/10/24	\$179.00
6. Frank-Goffe, Heather	High School	Administrators and Supervisors: Getting to know the NGSS and NJSLA-Science	PRISM	04/19/24	\$175.00

7. LaForgia, Shelley	Central Office	Progressive Discipline and Corrective Action Plans	Morris-Union Jointure Commission	04/23/24	\$200.20
8. LaForgia, Shelley	Central Office	Regional Women’s Leadership Forum	MJUC & NJASA	04/25/24	\$90.34
9. Ravennati, Barbara	Central Office	NJASBO Annual Conference	NJASBO	06/05/24 06/06/24 06/07/24	\$1079.26
10. Rein, Debra	Central Office	Administrative Assistant Program	NJASBO	05/21/24	\$152.35
11. Rosado, Keith	Central Office	NJASBO Annual Conference	NJASBO	06/05/24 06/06/24 06/07/24	\$1127.00
12. Tretiak, Amanda	Special Services	Interventions for Pediatric Oral, Pharyngeal, and Esophageal Dysphagia	Pediatric Feeding Therapy, LLD	01/15/24	\$75.00
13. Yoo, Jasmin	Middle School	NJSMA Regions 1 Choir	NAFME	03/22/24	\$133.00

- O. Upon the recommendation of the Superintendent, approval be given for the appointment of following certified staff members for the Summer Enrichment Program at the rate of \$50 per hour, including prep time and a professional period, for the period of July 1, 2024 through July 26, 2024:

NAME	POSITION	HOURS PER DAY	TOTAL HOURS (not to exceed)	TOTAL COST	ACCOUNT CODE
1. Alepa, Marybeth	Teacher: Enrichment	2	36	\$1,800	65-000-100-100-10
2. Biesel, Rebecca	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10
3. Brusco, Lauren	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10
4. Buccola, Jennifer	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10
5. Cadorette, Sandra	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10
6. Eliason, Casha	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10
7. Fabrocini, Caitlyn	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10
8. Farinella, Dana	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10
9. Georgiadis, Nicole	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10
10. Johnston, Tracy	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10
11. Jung, Natalie	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10
12. Keahon, Rita	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10
13. Maceira, Monica	Teacher: Enrichment	2	36	\$1,800	65-000-100-100-10
14. Mandaglio, Craig	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10
15. Moliere, Bianca	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10
16. Panno, Lynda	Teacher: Enrichment	2.5	45	\$2,250	65-000-100-100-10
17. Schott, Melissa	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10
18. Stewart, Sarah	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10
19. Tadiello, Kerry	Teacher: Enrichment	4.5	82	\$4,100	65-000-100-100-10

- P. Upon the recommendation of the Superintendent, approval be given for the appointment of following certified staff members for the Title I and Title III Academic Support Summer Program at the rate of \$50 per hour, including prep time and a professional period, for the period of July 1, 2024 through July 26, 2024, pending criminal history and medical clearance:

NAME	POSITION	HOURS PER DAY	TOTAL HOURS (not to exceed)	TOTAL COST	ACCOUNT CODE
1. Alepa, Marybeth	Teacher: Title I	2.5	46	\$2,300	20-231-100-100-10
2. Estevez Anania, Lauren	Teacher: Title III	4.5	82	\$4,100	20-241-100-101-10

3. Graziano, Scott	Teacher: Title I	2.5	46	\$2,300	20-231-100-100-10
4. Johnston, Kaitlyn	Teacher: Title I	4.5	82	\$4,100	20-231-100-100-10
5. Kirk, Kylie	Teacher: Title I	2.5	46	\$2,300	20-231-100-100-10
6. LeParc, Evangelia Kelly	Teacher: Title III	4.5	82	\$4,100	20-241-100-101-10
7. Maceira, Monica	Teacher: Title I	2.5	46	\$2,300	20-231-100-100-10
8. Monsalve, Melissa	Teacher: Title III	4.5	82	\$4,100	20-241-100-101-10

- Q. Upon the recommendation of the Superintendent, approval be given for the appointment of following certified staff members as assistants for the Summer Enrichment Program at the rate of \$16 per hour (+\$2 for certified staff) for the period of July 1, 2024 through July 26, 2024:

NAME	POSITION	HOURS PER DAY	TOTAL HOURS (not to exceed)	TOTAL COST	ACCOUNT CODE
1. Lynda Panno	Assistant: Enrichment (certified)	2	36	\$648	65-000-100-100-10
2. Josephine Miele	Assistant: Enrichment	4	72	\$1,152	65-000-100-100-10

- R. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of certified staff members to for the ESY Program at a rate of \$50 per hour, including prep time and a professional period, for the period of July 1, 2024 through July 26, 2024:

NAME	POSITION	HOURS PER DAY	TOTAL HOURS (not to exceed)	TOTAL COST	ACCOUNT CODE
1. Adkins, Kerry	Teacher ESY	4	89	\$4,450	11-000-217-101-40
2. Birch, Kate	Speech	4.5	86	\$4,300	11-000-217-101-40
3. Bradshaw, Tara	Speech	4.5	86	\$4,300	11-000-217-101-40
4. Brockner, Felicia	Pre-K Teacher ESY	3	67	\$3,350	11-000-217-101-40
5. Communale, Gabrielle	Teacher ESY	4	89	\$4,450	11-000-217-101-40
6. Daminani, Marilena	Speech	4.5	86	\$4,300	11-000-217-101-40
7. Druss-Fodor, Margie	Teacher ESY	2	36	\$1,800	11-000-217-101-40
8. Eckrote, Lauren	Speech	4.5	86	\$4,300	11-000-217-101-40
9. Graziano, Scott	Teacher ESY	2	36	\$1,800	11-000-217-101-40
10. Guerriero, Elizabeth	Teacher ESY	4	49	\$2,450	11-000-217-101-40
11. Hayden, Catherine	OT	4.5	86	\$4,300	11-000-217-101-40
12. Hettesheimer, Alicia	Nurse	4.5	81	\$4,050	65-000-100-100-10
13. Maher, Keri	Teacher ESY	4	89	\$4,450	11-000-217-101-40
14. Neibart, Jennifer	Pre-K Teacher ESY	3	67	\$3,350	11-000-217-101-40
15. Reborio, Rachel	Reading	4.5	86	\$4,300	11-000-217-101-40
16. Schneider, Brittany	Teacher ESY	4	89	\$4,450	11-000-217-101-40
17. Sheridan, Danielle	Teacher ESY	4	89	\$4,450	11-000-217-101-40
18. Thanasides, Amy	Nurse	4.5	81	\$4,050	65-000-100-100-10
19. Tretiak, Amanda	Speech	4.5	86	\$4,300	11-000-217-101-40
20. Velten, Lauren	Teacher ESY	4	89	\$4,450	11-000-217-101-40
21. Vreeland, Lindsay	Teacher ESY	4	89	\$4,450	11-000-217-101-40
22. Weicenski, Arianna	OT	4.5	86	\$4,300	11-000-217-101-40

- S. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following certified staff members as substitute teachers for the Title I, Title III, ESY and Summer Enrichment Programs at the rate of \$50 per hour for the period of July 1, 2024 to July 26, 2024.

1. Arditti, Jessica	4. Kasica, Allison
2. Booth, Kathleen	5. Panno, Lynda
3. Huster, Sarah	6. Sandberg, Nicole

- T. Any Personnel addendum items will be considered at this time.



20. **FINANCE / FACILITIES**

A. Motion: that upon the recommendation of the Superintendent, approval be given to the following resolution:

**BE IT RESOLVED** that the Westwood Regional Board of Education, County of Bergen, approves the school district preliminary budget for the fiscal 2024-2025 school year, and

**BE IT FURTHER RESOLVED**, the 2024-2025 school year budget includes withdrawal from Capital Reserve in the amount of \$375,000 for payment of debt service relief and withdrawal from Maintenance Reserve in the amount of \$245,000 which represents maintenance expenditures associated with the Washington School abatement and sanitary sewer lines as well as district wide faculty bathrooms that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum standards, and

**BE IT FURTHER RESOLVED**, the 2024-2025 school year budget includes use of the health care waiver in the amount of \$21,426, and

**BE IT FURTHER RESOLVED** that the Westwood Regional Board of Education approves the submission to the New Jersey Department of Education County Office as follows:

Fund	2024/2025 Budget	Amount of Local Tax Levy	Amount of State Aid
General Fund	\$68,955,332	\$59,236,118	\$3,990,141
Special Revenue	\$1,479,734	-0-	-0-
Debt Service Fund	\$1,765,450	\$953,793	\$436,657
Total Budget	\$72,200,516	\$60,189,911	\$4,426,798

B. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

**WHEREAS**, school district policy 6471 School District Travel and N.J.A.C. 18A:11-12(4)p provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2024-2025 school year, and

**WHEREAS**, the Westwood Regional Board of Education established the school district travel maximum for the 2023-2024 school year at the sum of \$299,350, and

**WHEREAS**, the Westwood Regional Board of Education has appropriated through February 29, 2024 travel expenses of \$ 100,190.70 for the 2023-2024 school year, and

**NOW, THEREFORE BE IT RESOLVED**, that the Westwood Regional Board of Education hereby establishes the school district travel maximum for the 2024-2025 school year at the sum of \$185,050, and

**BE IT FURTHER RESOLVED**, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

C. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2023-2024 school year for January 2024 in the amount of \$3,923,480.13 be ratified for payment in accordance with the lists reviewed by the Board.

D. Motion: that upon the recommendation of the Superintendent, the Report as of January 31, 2024, of the Treasurer of School Moneys be received.

E. Motion: that upon the recommendation of the Superintendent, acknowledgment be made of the Secretary’s certification that as of January 31,2024, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado  
Business Administrator

F. Motion: that upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:232.11(c)4, we certify that as of January 31,2024, after review of the Secretary’s monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- G. Motion: that upon the recommendation of the Superintendent, approval be given the Adjusted Transfer Listing dated March 7, 2024, for the month of January 2024.
- H. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2023-2024 school year for March in the amount of \$3,177,767.98 be approved for payment in accordance with the lists reviewed by the Board.
- I. Motion: that upon the recommendation of the Superintendent, approval be given to the following resolution:  
**WHEREAS**, Paving Materials & Contracting Inc. was awarded the bid for the Westwood Regional Middle School A Field refurbishment ; and  
**WHEREAS**, the Board authorizes the cancellation of the \$5,000 balance from the allowance making the account paid in full;  
**NOW THEREFORE BE IT RESOLVED** that the Board approves this change closing out the purchase order balance for this project.
- J. Motion: that upon the recommendation of the Superintendent, approval be given to transfer back to Capital Reserve from Capital Projects Fund for the unspent budget allocations to close out the Westwood Regional Middle School A Field Refurbishment project in the amount of \$5,000.
- K. Motion: that upon the recommendation of the Superintendent, approval be given to out-of-district tuition contracts (Private Schools) for the 2023-2024 school year as per the list below:

SCHOOL NAME	TOWN, STATE	SCHOOL YEAR TUITION 2023-2024	ADDITIONAL SERVICES	NJ ID NUMBER
Forum School	Waldwick, NJ	\$37,638.00 2/7/24-6/30/24	\$21,730.00 1:1 Aide	9973015571
Benway School	Wayne, NJ	\$31,838.53 3/6/24-6/30/24		5419473183

- L. Motion: that upon the recommendation of the Superintendent, approval be given to out-of-district tuition contracts (Public Schools) for the 2023-2024 school year as per the list below:

SCHOOL NAME	TOWN, STATE	SCHOOL YEAR TUITION 2023-2024	ADDITIONAL SERVICES	NJ ID NUMBER
South Bergen Jointure Commission	Hasbrouck Heights, NJ	\$61,840.00 Revised	N/A	6871916413

- M. Motion: that upon the recommendation of the Superintendent, approval be given to the Transportation Contract for the 2023-2024 school year:

CONTRACTOR	ROUTE#	COST	SCHOOL
Emerson BOE	Route #3 (from Emerson to WRHS)	\$10.86/diem	Westwood Regional High School

- N. Motion: that upon the recommendation of the Superintendent, approval be given to enter into a contract with Patch Management Inc through the Educational Services Commission of New Jersey Cooperative Bid #ESCNJ 21/22-24.
- O. Motion: that upon the recommendation of the Superintendent, approval to enter into contract with Patch Management Inc to mill and repave the driveway at the High school and Jessie F. George Elementary School in the amount of \$183,975 through the ESCNJ cooperative agreement Bid # 21/22-24
- P. Motion: that upon the recommendation of the Superintendent, approval to enter into contract with Patch Management Inc to seal coat playgrounds at Washington, Berkeley and Brookside elementary schools in the amount of \$20,229.40 through the ESCNJ cooperative agreement Bid # 21/22-24
- Q. Motion: that upon the recommendation of the Superintendent, approval be given to accept the School Development Authority Grant (SDA) to provide funding for projects related to emergent and capital maintenance needs in the amount of \$66,519 for FY2024.

- R. Motion: that upon the recommendation of the Superintendent, approval be given for the following *revised* NON PUBLIC staff to attend out-of district conference for the 2023-2024 school year:

NAME/ SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS (NOT TO EXCEED)	SOURCE OF FUNDS
1. Angel Villalongo - IHA	Accelerate 24 Las Vegas, NV	Fortinet	04/01/24-04/05/24	\$3,682.00	20-272-200-500-11

- S. Motion: that upon the recommendation of the Superintendent, approval be given for the following NON PUBLIC staff to attend out-of district conference for the 2023-2024 school year:

NAME/ SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS (NOT TO EXCEED)	SOURCE OF FUNDS
1. Lisa Castelluber - IHA	Ed Week’s Leadership Symposium	EdWeek	05/01/24-05/03/24	\$2,200.00	20-272-200-500-11
2. McGinnis, Paul- IHA	New Jersey Assoc. for College Admission Counseling	NJACAC	05/19/24-05/21/24	\$300.00	20-272-200-500-11
3. O’Sullivan, Melissa- IHA	New Jersey Assoc. for College Admission Counseling	NJACAC	05/19/24-05/21/24	\$300.00	20-272-200-500-11
4. Fritzky, Corinne-IHA	New Jersey Assoc. for College Admission Counseling	NJACAC	05/19/24-05/21/24	\$300.00	20-272-200-500-11

- T. Motion: that upon the recommendation of the Superintendent, approval be given for purchase and installation of electromagnetic door holders at Primoris Academy using 2023-2024 New Jersey Non Public Security funds allotted. B Safe, LLC dba AC Daughtry Security Systems is a proprietary provider of security services at Primoris Academy, not to exceed \$13,126.26.

- U. Motion: that upon the recommendation of the Superintendent, approval be given to the following vendor for the 2023-2024 school year as per the list below:

VENDOR NAME	ADDRESS	SERVICES PROVIDED	TOTAL CONTRACT (NOT TO EXCEED)
Jason Dean, MD LLC DBA: The Center for Developmental Psychiatry	400 Frank W. Burr Blvd. #6 Teaneck, NJ 07666	Evaluations & Testing	\$5,000.00

- V. Motion: that upon the recommendation of the Superintendent, approval be given for payment for the registration, travel and lodging for the Academic Decathlon Team and Academic Advisor, who will compete in the 2024 United States Academic Decathlon National competition from April 25-27, 2024 in Pittsburgh, Pennsylvania, not to exceed \$8,000.

- W. Motion: that upon the recommendation of the Superintendent, approval be given to accept a \$25,000 donation from the Brookside PTO for the purchase of playground equipment for Brookside School.

- X. Motion: that upon the recommendation of the Superintendent, approval be given to the following transportation contract renewals for the 2024-2025 school year:

CONTRACTOR	ROUTE#	COST	AIDE	SCHOOL
Region I	TT003	55.00/diem	N/A	Bergen County Technical HS Teterboro
Scholastic Bus	WRMS-1	\$468.21/diem	N/A	Westwood Regional Middle School
Scholastic Bus	WRMS-2	\$468.21/diem	N/A	Westwood Regional Middle School
Scholastic Bus	WRMS-3	\$468.21/diem	N/A	Westwood Regional Middle School
Scholastic Bus	WRHS-4	\$468.21/diem	N/A	Westwood Regional High School
Scholastic Bus	WRHS-5	\$468.21/diem	N/A	Westwood Regional High School
Scholastic Bus	BCAT2	\$468.21/diem	N/A	Bergen County Applied Technical High School
Valley Transportation	BCA-1	394.28/diem	N/A	Bergen Academies
Valley Transportation	22	\$326.09/diem	N/A	Various Athletic Trips

- Y. Motion: that upon the recommendation of the Superintendent, approval be given purchase Cafeteria equipment from MAP Restaurant Supplies in the amount of \$35,770.41.
- Z. Any Finance addendum items will be considered at this time.

21. **CURRICULUM / PROGRAMS**

- A. Motion: that upon the recommendation of the Superintendent, approval be given for the following field trips that are more than 25 miles from the district:

NAME	GRADE(S)	BUILDING	DATE	PURPOSE	DESTINATION	OUT-OF- POCKET EXPENSE (per student)
1. Gilroy, Jones	1	Brookside	04/24/24	Observe animal behaviors and habitats	Turtle Back Zoo, West Orange, NJ	\$31.00
2. Khwaz, Lucy	4	Berkeley	04/18/24	Learning about the requirements for immigrants to enter the U.S.	Ellis Island, Jersey City, NJ	\$21.00
3. Thomas, James Eileen Nagle	11-12	High School	04/24/24 to 04/27/24	Academic Decathlon National Competition	Pittsburgh, PA	no cost

- B. Any Curriculum/Programs addendum items will be considered at this time.

22. **OPEN PUBLIC FORUM** (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this second public forum, district residents and staff are invited to discuss any area of public concern that may be in respect to the operation of the schools. Board Policy 0167 requires that individuals sign the speakers’ list, giving name and municipality of residence, and asks that all remarks be directed to the Board as a whole (not to individuals). The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking.

Although the Board may not respond to items raised during the public forum, all public comments will be considered and may be discussed tonight under "new business" at this meeting, or at subsequent meetings under "old business," or during a Board committee meeting, if appropriate.

Each speaker’s statement will be limited to three (3) minutes in duration. This second Public Forum will be limited to thirty (30) minutes in duration.

23. Old Business

24. New Business

- A. Public Complaints About Resources

25. **ADJOURNMENT**

Motion: that this meeting be adjourned and the Board meet in Private Executive Session for the purpose of discussion of personnel, litigious, and negotiation matters. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.