

**WESTWOOD REGIONAL BOARD OF EDUCATION
FEBRUARY 16, 2023**

REGULAR MEETING AGENDA

1. Meeting called to order at approximately 6:30 P.M. in the Board of Education conference room, High School.
2. Roll Call
3. **EXECUTIVE SESSION**
Motion: the Board will recess to meet in Private Executive Session for the purpose of discussing personnel and legal matters. The Board will reconvene in Public Session at approximately 7:00 p.m. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.
4. Meeting called to order at approximately 7:00 p.m. in the Hurley Theater, High School.
5. SALUTE TO THE FLAG
6. Roll Call
7. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Westwood Regional Board of Education has caused notice of this meeting to be sent to the following announcing time and place thereof:

Westwood Borough Hall
Westwood Public Library
Township of Washington Administration Building
Township of Washington Free Public Library
The Record
Community Life
Pascack Press
8. **MINUTE APPROVAL**
 - A. Motion: that approval be given to the following meeting minutes:
 - Executive Session Minutes - 012623
 - Regular BOE Meeting - 012623
 - Finance and Facilities Committee Meeting - 020923
 - Curriculum & Instruction Committee Meeting - 020823
 - Policy Committee Meeting - 021323
9. Superintendent's Report
10. Board President's Report
11. Business Administrator's Report
12. Student Representative's Report
13. Committee Reports
 - A. Policy & Governance: Chairperson - L. Cooper
 - B. Finance & Facilities: Chairperson - K. Pedersen
 - C. Curriculum & Instruction: Chairperson - S. Price
 - D. Negotiations (Ad Hoc): Chairperson - K. Pedersen

14. **AWARDS AND RECOGNITIONS**

A. Motion: that upon the recommendation of the Superintendent, the following resolution be adopted:

WHEREAS, staff members have given unselfishly of their time and effort in the interest and welfare of the students of our district; and

WHEREAS, during the many years in the district staff members support the achievement and educational needs of the students of the Westwood Regional School District; and

WHEREAS, staff members have influenced the lives of many students with their unwavering commitment and have earned the respect and admiration of parents, the community, and their colleagues; and

WHEREAS, the Westwood Regional School District would like to recognize and honor the following staff members who have tendered their resignation for the purpose of retirement:

NAME	POSITION	YEARS OF SERVICE WITH WESTWOOD REGIONAL	TOTAL YEARS OF SERVICE IN EDUCATION
1. Gallo, Susan	Aide	15	15
2. Kaufmann, Angela	Secretary	30	32
3. Penn, Deborah	Nurse	25	27

NOW THEREFORE BE IT RESOLVED that the Westwood Regional Board of Education hereby recognizes the staff members' contribution to the district and expresses its appreciation of their dedicated service, and directs the Board Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Superintendent of Schools to present the staff members with a copy as a token of its esteem.

15. **SPECIAL PUBLIC REPORT**

A. HIB Data and Trends - Shelley LaForgia, K-12 District Anti-Bullying Coordinator

16. **AGENDA ITEM PUBLIC FORUM** (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this first public forum, district residents and staff are invited to address the Board of Education on agenda items specifically listed on this evening's agenda. Board Policy 0167 requires that individuals sign the speakers' list, giving name, address, and specific agenda item(s) on which a member of the public plans to speak and asks that all remarks be directed to the Board as a whole (not to individuals). The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking.

Although the Board may not respond to items raised during the public forum, all public comments will be considered and may be discussed tonight under the appropriate agenda items or "new business" at this meeting, at subsequent meetings under "old business," or during a Board committee meeting, if appropriate.

Each speaker's statement will be limited to three (3) minutes in duration. This first Public Forum will be limited to thirty (30) minutes in duration.

17. **ADMINISTRATIVE / GOVERNANCE**

A. Motion: that upon the recommendation of the Superintendent, the Board affirms the Superintendent's decision on the Harassment, Intimidation and Bullying matters as required by N.J.S.A. 18A:37-1S(b)(6)(e) on the following cases:

Incident Number	
1. 238977_BES_1202202	6. 239622_WRM_12142022
2. 239318_WRH_12092022	7. 239936_WRM_12202022
3. 239282_WRH_12082022	8. 240187_WRH_01022023
4. 239825_BES_12192022	9. 240402_WRM_01062023
5. 239594_WRM_12142022	10. 240579_WRM_01102023

B. Motion: that upon the recommendation of the Superintendent, approval be given the following resolution:

WHEREAS, on January 26, 2023, the Westwood Regional Board of Education (hereinafter referred to as the “Board of Education”) continued the suspension of the student (ID xxxx2946) whose name is on file in the board offices;

BE IT RESOLVED that the Board of Education hereby returns the student to his/her regular education program on February 15, 2023.

C. Motion: that upon the recommendation of the Superintendent, approval be given the following resolution:

WHEREAS, on January 26, 2023, the Westwood Regional Board of Education (hereinafter referred to as the “Board of Education”) continued the suspension of the student (ID xxx5832) whose name is on file in the board offices;

BE IT RESOLVED that the Board of Education hereby returns the student to his/her regular education program on February 13, 2023.

D. Motion: that upon the recommendation of the Board of Education approval be given to the following resolution:

WHEREAS the Westwood Regional Board of Education appoints Kenneth Rota, (hereinafter referred to as “Rota”) as Interim Superintendent of Schools, effective April 1, 2023 through June 30, 2023;

NOW THEREFORE BE IT RESOLVED that the Board of Education approves the employment agreement between the Board of Education and Rota for the position of Interim Superintendent of Schools and pay Rota a per diem rate of \$600, and an additional \$100 per diem for evening work per event;

BE IT FURTHER RESOLVED that the Board President and Board Secretary are hereby authorized to sign the contract on behalf of the Board of Education.

E. Any Administrative/Governance addendum items will be considered at this time.

18. **POLICY** (click [here](#) to view draft policies, if applicable)

A. Motion: that upon the recommendation of the Superintendent, approval be given for the revision of the following Policy as a **First Reading**:

POLICIES	TITLE
1. P0152	Board Officers
2. P0161	Call, Adjournment, and Cancellation
3. P0162	Notice of Board Meetings
4. P2423	Bilingual and ESL Education (M)
5. P3161	Examination for Cause
6. P8140	Student Enrollments (M)
7. P8330	Students Records (M)
REGULATIONS	TITLE
1. R2425	Emergency Virtual or Remote Instruction Program (M)
2. R5600	Student Discipline / Code of Conduct (M)
3. R8420.2	Bomb Threat (M)
4. R8420.7	Lockdown Procedures (M)
5. 8420.10	Active Shooter (M)

B. Motion: that upon the recommendation of the Superintendent, approval be given to *Abolish* the following Policy as a **First Proposal**:

POLICY	TITLE
1. P1648.11	The Road Forward COVID-19 - Health and Safety (M)
2. P1648.13	School Employee Vaccination Requirements (M)

C. Any Policy addendum items will be considered at this time.

19. **PERSONNEL**

- A. Motion: that upon the recommendation of the Superintendent, approval be given for the following resignations for the purpose of retirement:

NAME	POSITION	LOCATION	UPC	EFFECTIVE DATE
1. Arimborgo, Patricia	Aide	Middle School	AIDE-GEN-33	06/23/2023

- B. Motion: that upon the recommendation of the Superintendent, approval be given for the following resignations:

NAME	POSITION	LOCATION	UPC	EFFECTIVE DATE
1. Liriano-Rodrigues, Rosalexa	Secretary	Special Services	SEC/SS/CST/01	06/16/2023
2. Marti, Andrea	Lunch Aide	Berkeley	AIDE-LUNCH-07	02/06/2023
3. Rosen, Tierney	Aide	Middle School	AIDE-GEN-52	03/18/2023

- C. Motion: that upon the recommendation of the Superintendent, approval be given for the new appointment of staff and salaries per the agreement with the Westwood Administrative Association and the Westwood Regional Board of Education for the **2023-2024** school year:

NAME	POSITION	BUILDING	UPC	SALARY	SOURCE OF FUNDS
1. Gomez, Kristen	Assistant Principal	Elementary	AMD/AP/ELEM/01	\$116,167.00	11-000-221-102-10 30% 11-000-240-103-10 70%
2. Hughes, Kelly	Principal	Brookside	ADM/PRIN/BR/01	\$128,875.00	11-000-240-103-10

- D. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of new staff and salaries as per the negotiated agreement between the Westwood Education Association and the Westwood Regional Board of Education for the **2022-2023** school year, pending criminal history and health clearance:

NAME	POSITION	BUILDING	UPC	SALARY	SOURCE OF FUNDS
1. Canduso, Alison <i>(effective 04/10/2023 and 2 consultant days)</i>	Kindergarten Teacher	Brookside	TCH/KDGN/BROOK/04	\$67,250.00/ MA Step 8	11-110-100-101-05

- E. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of staff and *revised* salaries as per the negotiated agreement between the Westwood Education Association and the Westwood Regional Board of Education for the **2022-2023** school year:

NAME	COLUMN	STEP	SALARY	LONGEVITY	TOTAL SALARY	POSITION	UPC CODE
2. Coletti, Pamela <i>(effective 03/01/2023)</i>	MA	14	\$93,125.00	\$1500	\$94,625.00	Teacher	TCH/PSD/FT/HS/02

- F. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of new staff and salaries as per the negotiated agreement between the Westwood Building and Grounds Association and the Westwood Regional Board of Education for the **2022-2023** school year, pending criminal history and health clearance*:

LAST NAME	BASE SALARY	STIPEND(S)/ DESCRIPTION	TOTAL SALARY	UPC CODE
1. Barrera, Ana <i>(effective 02/21/2023)</i>	\$41,000.00	\$6,000.00 (CDL)	\$47,000.00	CUST/BUSDRIVER/01

*subject to probationary period of 60 days

- G. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of staff and *revised* salaries as per the negotiated agreement between the Westwood Building and Grounds Association and the Westwood Regional Board of Education for the **2022-2023** school year:

LAST NAME	BASE SALARY	STIPEND(S)/ DESCRIPTION	TOTAL SALARY	UPC CODE
2. German, Monica <i>(effective 02/01/2023)</i>	\$41,381.00	\$1,500.00 (Black Seal) \$6,000.00 (CDL)	\$48,881.00	CUST/BUSDRIVER/03
3. Hammond, Jeffrey <i>(effective 02/01/2023)</i>	\$63,950.00	\$1,500.00 (Black Seal) \$6,000.00 (CDL) \$5,500.00 (Maintenance) \$1,350.00 (Longevity)	\$78,300.00	CUST/GROUNDS/01

4. Popich, Stephen <i>(effective 02/01/2023)</i>	\$48,159.00	\$1,500.00 (Black Seal) \$6,000.00 (CDL) \$8,500.00 (Head Custodian - HS)	\$64,159.00	CUST/JR/SRHS/01
5. Sokoli, Besnik <i>(effective 02/01/2023)</i>	\$41,381.00	\$1,500.00 (Black Seal) \$6,000.00 (CDL)	\$48,881.00	CUST/BUSDRIVER/02

H. Motion: that upon the recommendation of the Superintendent, approval be given for the following medical leaves of absence for the **2022-2023** school year:

EMPLOYEE NO.	POSITION	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE *	DATES OF UNPAID LEAVE**
1. 6159	Administrator	Central Office	04/03/23-06/30/23 (58 sick and 1 vacation day)	N/A	N/A

*unpaid with benefits under FMLA/NJFLA

**unpaid and without benefits

I. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following new substitute teachers and pay rates for the **2022-2023** school year, pending criminal history and health clearance:

NAME	CREDITS	NAME	CREDITS
1. Crawford, Andrea	120	6. Goodberry, Samuel	60
2. Deliantis, Arthur J.	120	7. Maalouf, Albert	120
3. DePiero, Megan	120	8. Nicholson, Diann	120
4. Foley, Lauren	120	9. Picinic, Cheryl	120
5. Gil, Janice	60	10. Tutschek, Anthony	120

J. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following revised substitute teachers and pay rates for the **2022-2023** school year, pending criminal history and health clearance:

NAME	CREDITS
1. Lashley, Benjamin <i>(effective 12/15/2022)</i>	120

K. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following new substitute aides and pay rates for the **2022-2023** school year, pending criminal history and health clearance:

NAME	NAME
1. Goodberry, Samuel	3. Picinic, Cheryl
2. Nicholson, Diann	4. Tutschek, Anthony

L. Motion: that upon the recommendation of the Superintendent, approval be given for revised staff and salary at the rate of \$50 per hour for Teachers, Nurses and Education Specialists for a period of 7 hours for Crisis Prevention Intervention training to be delivered by Region II trainers on January 16, 2023:

<i>Georgiadis, Nicole</i>

M. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of an AP Test Coordinator at the rate of \$42 per hour, not to exceed 5 hours, for the 2021-2022 school year:

Hughes, Marissa

N. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of the following AP Roundtable Facilitators at the rate of \$42 per hour, not to exceed 8 hours, for the 2021-2022 school year:

NAME	POSITION
1. Henry Chen	AP Physics 2
2. Charles Collis	AP US Government & Politics
3. Peter DePeri	AP Computer Science

4. Pam Duffus	AP Studio Art 2D, AP Studio Art 2D, AP Studio Art Drawing
5. Elizabeth Farrell	AP English Language & Composition
6. Emily Halter	AP Italian
7. Thomas Jarusiewicz	AP Statistics
8. Casey Kauffman	AP English Literature & Composition
9. Corrie Kemple	AP Biology
10. Alycia Mckaba	AP Chemistry
11. Catherine Meringolo	AP French
12. Raymond Piskadlo	AP Environmental Science
13. Bruce Thames	AP US History
14. James Thomas	AP Calculus AB
15. James Thomas	AP Calculus BC
16. Miguel Thomas	AP Spanish
17. Mary-Liz Wren	AP Psychology

- O. Motion: that upon the recommendation of the Superintendent, approval be given for the appointment of additional coaches and salaries for **Spring Sports for the 2023-2024** school year:

NAME	ATHLETIC SPORT/POSITION	STIPEND/STEP
1. Palozzola, Julia	Assistant Softball Coach	\$7,926/Step 1

- P. Motion: that upon the recommendation of the Superintendent, approval be given for the following staff to participate in out-of-district conferences for the **2022-2023** school year:

NAME	SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS NOT TO EXCEED
1. Becker, Glen	HS	NJSBGA Conference and Expo	NJSBGA	03/19/23-03/22/23	\$553.00
2. Bielen, Jillian	HS	Bels Consortium Vendor Workshop	BELS Consortium	03/17/23	\$2.35
3. Calderon, Bronwen	Board Office	Developing and Using Models in the NGSS Classrooms	Prism by Montclair State University	03/31/23	\$188.36
4. Carmichael, Courtney	Board Office	Developing and Using Models in the NGSS Classrooms	Prism by Montclair State University	03/31/23	\$175.00
5. Carmichael, Courtney	Board Office	NJASA Women in Leadership	NJASA	03/27/23 - 03/28/23	\$479.70
6. Gomez, Kristen	Brookside	NJASCD's Whole Child Conference	NJASCD	03/16/23	\$149.00
7. Hughes, Kelly	Brookside	Women's Leadership Conference 2023	NJASA and NJPSA	03/27/23-03/28/23	\$409.00
8. Kramar, Andrew	Technology	CDW Education Classroom Technology Showcase	CDW Education	03/30/23	\$25.62
9. LaForgia, Shelley	Board Office	Annual Women's Leadership Conference	NJASA and NJPSA	03/27/23-03/28/23	\$465.65
10. LaForgia, Shelley	Board Office	What's New in School Employment Law?	NJPSA/FEA	03/22/23	\$40.00
11. Maul, Kristin	HS	Developing and Using Models in the NGSS Classrooms	Prism by Montclair State University	03/31/23	\$175.00

12. Menken, Lori	HS	Developing and Using Models in the NGSS Classrooms	Prism by Montclair State University	03/31/23	\$175.00
13. Moussab, Michael	Middle School	2023 Shape NJ Annual Convention	NJ Shape	02/27/23 - 02/28/23	\$411.76
14. Nagle, Eileen	HS	Building Students Reading Skill and Engagement using critical lenses	The College of New Jersey	03/03/23	\$285.55
15. Ondrof, Katherine	HS	Building Students Reading Skill and Engagement using critical lenses	The College of New Jersey	03/03/23	\$285.55
16. Ravennati, Barbara	Board Office	2023 NJASBO Annual Conference	NJASBO	06/06/23 - 06/09/23	\$1106.50
17. Rosado, Keith	Board Office	2023 NJASBO Annual Conference	NJASBO	06/06/23 - 06/09/23	\$1106.50
18. Sheridan, Danielle	Special Services	Embracing the Whole Child: Promoting Social Emotional Learning	School of Social Sciences at Ramapo College	03/13/23	\$145.00
19. Vivino, Daniel	HS	Directors of Athletics Association of NJ (DAANJ)	DAANJ Directors of Athletic Associations of New Jersey	03/13/23 - 03/17/23	\$1,201.00
20. Zakar, Donna	Brookside	Embracing the Whole Child: Promoting Social Emotional Learning	School of Social Sciences at Ramapo College	03/13/23	\$145.00
21. Zito, Irene	Special Services	Embracing the Whole Child: Promoting Social Emotional Learning	School of Social Sciences at Ramapo College	03/13/23	\$145.00 prior to 2/14 and \$160.00 after

Q. Any Personnel addendum items will be considered at this time.

20. **FINANCE / FACILITIES**

A. Motion: that upon the recommendation of the Superintendent, invoices for materials received and services rendered for the 2022-2023 school year for February in the amount of \$1,432,313.50 be ratified for payment in accordance with the lists reviewed by the Board.

B. Motion: that upon the recommendation of the Superintendent, approval be given to the following transportation contract renewals for the 2023-2024 school year:

CONTRACTOR	ROUTE#	COST	AIDE	SCHOOL
Region I	TT003	\$23.00/diem	N/A	Bergen County Technical HS Teterboro

C. Motion: that upon the recommendation of the Superintendent, approval be given to receive out-of-district students for the 2022-2023 school year:

SENDING SCHOOL DISTRICT	TOWN, STATE	2022-23 SCHOOL YEAR TUITION	NJ ID NUMBER
Tenafly Public Schools	Tenafly, NJ	\$25,527.00 2/9/23-6/22/23	9069878996

D. Motion: that upon the recommendation of the Superintendent, approval be given to FKA Architects in the amount of \$8,500.00 to prepare a concept design study for the expansion of Washington Elementary School.

E. Motion: that upon the recommendation of the Superintendent, approval be given to FKA Architects in the amount of \$2,500.00 to prepare and submit ROD Grant proposals for future UV replacements in 5 schools in the District..

- F. Motion: that upon the recommendation of the Superintendent, approval be given for the following NON PUBLIC staff to attend out-of district conferences for the 2022-2023 school year:

NAME/ SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS (NOT TO EXCEED)	SOURCE OF FUNDS
Angie DeLima/IHA	AATI-LI 4th Annual Conference - Made in Italy	American Association of Teachers of Italian	3/10/23	\$55.00 (Member Rate)	20-272-200-500-11

- G. Any Finance addendum items will be considered at this time.

21. **CURRICULUM / PROGRAMS**

- A. Motion: that upon the recommendation of the Superintendent, approval be given for the following field trip that is more than 25 miles from the district:

TEACHER	GRADE	SCHOOL	DATE	PURPOSE	DESTINATION	OUT-OF-POCKET STUDENT COST
1. Adkins, Brian	5th	Brookside	10/27/2023	Promote Physical fitness, develop an appreciation of outdoors and foster teamwork and problem solving	Fairview Lakes Environmental Center 10 35 Fairview Lake Road, Newton, NJ 07860	\$10.00
2. Peterson, Amy	8th	Middle School	06/09/2023	Attend choir and band competition at local school for Music in the Parks and then spend the day in Dorney. At the end of the day we will attend an Awards Ceremony in the Park	Dorney Park, Allentown, PA	\$160.00

- B. Any Curriculum/Programs addendum items will be considered at this time.

22. **OPEN PUBLIC FORUM** (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this second public forum, on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. Board Policy 0167 requires that individuals sign the speakers’ list, giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking.

The Board asks that during this second forum opportunity, public speakers adhere to the same guidelines, follow the same practices and extend the same courtesies and decencies as with the first public forum.

Each speaker’s statement will be limited to three (3) minutes in duration. This second Public Forum will be limited to thirty (30) minutes in duration.

23. Old Business

24. New Business

- A. Board Emails

25. **ADJOURNMENT**

Motion: that this meeting be adjourned and the Board meet in Private Executive Session for the purpose of discussion of personnel, litigious, and negotiation matters. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.