

**WESTWOOD REGIONAL BOARD OF EDUCATION
JANUARY 27, 2022**

REGULAR MEETING AGENDA

1. Meeting called to order at approximately 6:30 P.M. in the Hurley Theater, High School.
2. Roll Call
3. **EXECUTIVE SESSION**

Motion: the Board will recess to meet in Private Executive Session for the purpose of discussing personnel and legal matters. The Board will reconvene in Public Session at approximately 7:00 p.m. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.
4. Meeting called to order at approximately 7:00 p.m. in the Campbell Auditorium, High School.
5. SALUTE TO THE FLAG
6. Roll Call
7. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Westwood Regional Board of Education has caused notice of this meeting to be sent to the following announcing time and place thereof:

Westwood Borough Hall
Westwood Public Library
Township of Washington Administration Building
Township of Washington Free Public Library
The Record
Community Life
Pascack Press
8. **MINUTE APPROVAL**
 - A. Motion: that approval be given to the following meeting minutes:
 - Executive Session Minutes - 121621
 - Regular BOE Meeting - 121621
 - Finance & Facilities Committee Meeting - 012022
 - Curriculum & Instruction Meeting - 012422
9. Acting Superintendent's Report
10. Board President's Report
11. Business Administrator's Report
12. Student Representative's Report
13. Committee Reports
 - A. Policy & Governance: Chairperson - M. Colombo
 - B. Finance & Facilities: Chairperson - M. Pontillo
 - C. Curriculum & Instruction: Chairperson - S. Price
 - D. Negotiations (Ad Hoc): Chairperson - R. Hanlon

14. **AWARDS AND RECOGNITIONS**

A. Motion: that upon the recommendation of the Acting Superintendent, the following resolution be adopted:

WHEREAS, staff members have given unselfishly of their time and effort in the interest and welfare of the students of our school district; and

WHEREAS, during the many years in the district staff members support the achievement and educational needs of the students of the Westwood Regional School District; and

WHEREAS, staff members have influenced the lives of many students with their unwavering commitment and have earned the respect and admiration of parents, the community, and their colleagues; and

WHEREAS, the Westwood Regional School District would like to recognize and honor the following staff members who have tendered their resignation for the purpose of retirement:

Name	Position	Years of Service
1. Giesberg, Helen	Teacher	23
2. Reilly, Suzanne	Teacher	16
3. Wahling, Susan	Teacher	26

NOW, THEREFORE, BE IT RESOLVED that the Westwood Regional Board of Education hereby recognizes the staff members’ contribution to the district and expresses its appreciation of their dedicated services, and directs the Board Secretary to include this Resolution in the official minutes of the Board of Education and directs the Acting Superintendent of Schools to present the staff members with a copy of the Resolution as a token of its esteem.

15. **SPECIAL PUBLIC REPORT**

A. Fall 2022 Start Strong Score Presentation - Principals, Assistant Principals, Mr. Kenduck

16. **PUBLIC FORUM** (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the responsible Building Principal, Acting Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Although the Board may not respond to items raised during the public forum, all public comments will be considered and may be discussed tonight under the appropriate agenda items or "new business" at this meeting, at subsequent meetings under "old business," or during a Board committee meeting, if appropriate.

Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

17. **ADMINISTRATIVE / GOVERNANCE**

A. Motion: that the Board of Education approve the following resolution:

WHEREAS, the Westwood Regional Board of Education (hereinafter referred to as the “Board”) and Jill Mortimer, Ed.D., desire to enter into an Employment Agreement for the term commencing February 1, 2022 and ending June 30, 2026; and

WHEREAS, the Executive County Superintendent of Schools has given approval on **January 2, 2022 (pending ECS approval)** to the Employment Agreement submitted by the Board; and

NOW, THEREFORE BE IT RESOLVED, that the Board hereby appoints Jill Mortimer, Ed.D., as the Superintendent of Schools for Westwood Regional School District for the period beginning February 1, 2022 and ending June 30, 2026;

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Jill Mortimer, Ed.D., to the position of Superintendent of Schools for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

- B. Motion: that upon the recommendation of the Acting Superintendent, the Board affirms the Acting Superintendent's decision on the Harassment, Intimidation and Bullying matters as required by N.J.S.A. 18A:37-1S(b)(6)(e) on the following cases:

Incident Number	
1. 225024_WES_11172021	4. 225308_BES_11232021
2. 225186_WES_11192021	5. 225243_WES_11222021
3. 225089_BES_11182021	6. 226032_WRM_12102021

- C. Motion: that upon the recommendation of the Acting Superintendent, approval be given the following resolution:

WHEREAS, on December 16, 2021, the Westwood Regional Board of Education (hereinafter referred to as the “Board of Education”) continued the suspension of the student whose name is on file in the board offices;

BE IT RESOLVED that the Board of Education hereby continues the suspension until the next regular board meeting;

BE IT FURTHER RESOLVED that the Board of Education hereby further determines that the student shall not be present on any of the Board of Education’s school campuses before, during and after the regularly scheduled school day during the period of his/her suspension, unless specifically authorized by the Superintendent;

BE IT FURTHER RESOLVED that the Board of Education hereby further determines that the student shall not be permitted to participate in any athletic, co-curricular and/or extra-curricular activities sponsored by the Board of Education and shall not be present for or attend any Board of Education sponsored activities, either on campus or in any school district where the Westwood Regional School District is participating in the activities during the period of suspension;

BE IT FURTHER RESOLVED that the suspension shall be reviewed at every subsequent regular board meeting to determine whether the suspension will be continued until the next regular board meeting; and

BE IT FURTHER RESOLVED that an alternate education shall continue to be provided to the student during his/her suspension.

- D. Any Administrative/Governance addendum items will be considered at this time.

18. **POLICY** (click [here](#) to view draft policies)

- A. Motion: that upon the recommendation of the Acting Superintendent, approval be given to approve the following Policies/Regulations as a **Second Reading**:

POLICIES	TITLE
1. P0142	Board Member Qualifications, Prohibited Acts and Code of Ethics (M)

- B. Any Policy addendum items will be considered at this time.

19. **PERSONNEL**

- A. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the resignation for the purpose of retirement:

NAME	POSITION	LOCATION	UPC	EFFECTIVE DATE
Tierney, Colleen	Speech Language Specialist	Preschool	THERAPIST/SPEECH/06	July 1, 2022

B. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following resignation:

NAME	POSITION	LOCATION	UPC	EFFECTIVE DATE
1. Bellenger, William	Asst. Baseball Coach	HS	N/A	January 6, 2022
2. Braun, Colleen	Aide	HS	AIDE-GEN-59	January 3, 2022
3. Bruno, Michael	Aide	Washington	AIDE-GEN-37	January 28, 2022
4. Diaz-Piedra, Michael	Aide	HS	AIDE-GEN-63	January 18, 2022
5. Hallenbeck, Maureen	Bus Aide	Preschool	AIDE-BUS-04	January 3, 2022
6. Michalowski, Kaitlin	Music Teacher	MS	TCH/MUSIC/MIDDLE/02	February 18, 2022
7. Segarra, Travis	Custodian	Brookside	CUST/BROOKSIDE/02	January 21, 2022

C. Motion: that upon the recommendation of the Acting Superintendent, approval be given to rescind the appointment of the following Paraprofessional and salary for the **2021-2022** school year:

NAME	LOCATION	UPC	SALARY	ACCOUNT NO.
Nielsen, ChrisAnne	Preschool	PARA/PSD/05	29,870.00	11-216-100-106-40

D. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of the following new staff and *interim* salary per the agreement with the Westwood Education Association and the Westwood Regional Board of Education for the **2021-2022** school year:

NAME	POSITION	BUILDING	UPC	SALARY	SOURCE OF FUNDS
Lynch, Sinead	Gr. 2 Teacher	Washington	TCH/GR2/WASH/02	\$59,480 MA/Step 1-2	11-120-100-101-08

E. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of leave-replacement staff and salary for the **2021-2022** school year pending criminal history and health clearance:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
1. Chuang, Connie (leave replacement for J. Ashinsky effective 01/31/22-06/23/22) Two (2) Consultant Days - TBD	Resource Teacher	Berkeley	\$309.79 per diem based on MA/Step 1 (\$59,480)	11-213-100-101-40
2. Collier, Gregory (Leave replacement for S. Trella effective 02/28/21-06/23/22)	Business Teacher	Middle School	\$275.16 per diem based on BA/Step 1-2 (\$52,830)	11-130-100-101-07
3. Orta, Lauren (leave replacement for S. Lepore effective 02/01/22-03/31/22) Two (2) Consultant Days - TBD	Gr. 1 Teacher	Berkeley	\$309.79 per diem based on MA/Step 1 (\$59,480)	11-120-100-101-04

F. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of Paraprofessional and salary for the **2021-2022** school year, pending criminal history and health examination clearances:

NAME	LOCATION	UPC	SALARY	ACCOUNT NO.
Eagar, Tracy	Preschool	PARA/PSD/05	29,870.00	11-216-100-106-40

G. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of the following new Aides and salary for the **2021-2022** school year, pending criminal history and health examination clearances:

NAME	POSITION / PROGRAM	BUILDING	RATE OF PAY / STEP	NOT TO EXCEED HOURS PER WEEK	UPC	ACCOUNT NUMBER
1. Brahm, Diane	Personal/ Bus/ Lunch Aide	Preschool Full Time	\$16.00/Step 1	28.5	AIDE-FTPSD-02	11-216-100-106-40 11-000-270-107-40 11-000-262-107-10
2. Irvine, Rosemary	Classroom/ Personal/ Lunch Aide	High School	\$18.00/Step 5	28.5	AIDE-GEN-63	11-000-217-106-40 11-000-262-107-10

3. Lamprecht, Maria	Lunch/Recess Aide	Berkeley	\$16.00	15	AIDE-LUNCH-05	11-000-262-107-10
4. Sicari, Nicole	Classroom/Personal/Lunch Aide	Washington	\$16.00/Step 1	28.5	AIDE-GEN-37	11-000-217-106-40 11-000-262-107-10

- H. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of certified staff member at a rate of \$42 per hour for the **2021-2022** school year:

NAME	POSITION	LOCATION	TOTAL HOURS	STIPEND	ACCOUNT CODE(S)
1. Cardona, Maribel	ESL Lab Instructor	HS	Not to exceed 15 hrs	\$630.00	11-240-100-101-10
2. Kauffman, Casey	Language Arts Lab Instructor	HS	Not to exceed 15 hrs	\$630.00	11-140-100-101-02
3. Rattacasa, Lindsay	Math Lab Instructor	HS	Not to exceed 15 hrs	\$630.00	11-140-100-101-02

- I. Motion: that upon the recommendation of the Superintendent, approval be given for the additional appointment of new staff and salaries as per the negotiated agreement between the Westwood Buildings and Grounds Association and the Westwood Regional Board of Education for the **2021-2022** school year pending criminal history and health clearance*:

LAST NAME	FIRST NAME	BASE SALARY	STIPEND(S)	STIPEND DESCRIPTION	TOTAL SALARY	UPC CODE
King	Britton	\$33,750	N/A	N/A	\$33,750	CUST/HS/06

*subject to probationary period of sixty (60) days

- J. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the *revised* appointment of leave-replacement staff and salary for the **2021-2022** school year pending criminal history and health clearance:

NAME	POSITION	BUILDING	SALARY	SOURCE OF FUNDS
1. Klein, Simona (leave replacement for S. Brennan effective 09/01/21-03/03/22) Four (4) Consultant Days - TBD	Speech Language Specialist	Berkeley/MS	\$309.79 per diem based on MA/Step 1 (\$59,480)	11-140-100-101-02
2. Petrosino, Vivian (Leave replacement for N. James effective 01/20/22-06/23/22) Two (2) Consultant Days - TBD	Guidance Counselor	Brookside	\$309.79 per diem based on MA/Step1-2 (\$59,480)	11-000-218-104-10

- K. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the *revised* appointment of staff and *interim* salaries for Extra Curricular activities for the **2021-2022** school year:

NAME	EXTRA CURRICULAR	BUILDING	STIPEND
1. Michalowski, Kaitlin	Band Director	WRMS	\$600
2. Peterson, Amy	Band Director	WRMS	\$2,238
3. D'Imperio, Lauren	Choir Director	WRMS	\$1,857
4. Michalowski, Kaitlin	Choir Director	WRMS	\$219

- L. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the *revised* appointment of the following staff and *interim* salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Clubs at the rate of \$84.00 per session for the **2021-2022** school year:

NAME	CLUB	BUILDING	SESSIONS	TOTAL
1. Michalowski, Kaitlin	Band Ensemble	WRMS	9	\$756
2. Peterson, Amy	Band Ensemble	WRMS	10	\$840

- M. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following paternity leave of absence for the **2021-2022** school year:

EMPLOYEE NO.	POSITION	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*	DATES OF CHILD-REARING LEAVE**
6030	Teacher	HS	01/10/22-01/11/22 (using 2 Paternity Leave Days) 01/12/22-01/14/22 (using 3 Personal Days)	N/A	N/A

- N. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following *revised* anticipated maternity leaves of absence for the **2021-2022 and 2022-2023** school year:

EMPLOYEE NO.	POSITION	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*	DATES OF CHILD-REARING LEAVE**
6060	Teacher	Berkeley	04/04/22-05/20/22 (30 Sick Days)	05/23/22-10/20/22	N/A

* unpaid with benefits under FMLA/NJFLA

**unpaid and without benefits

- O. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following *revised* maternity leaves of absence for the **2020-2021 and 2021-2022** school year:

EMPLOYEE NO.	POSITION	BUILDING	DATES OF PAID LEAVE	DATES OF FAMILY LEAVE*	DATES OF CHILD-REARING LEAVE**
1. 6459	Ed Support Specialist	Brookside	01/16/22-02/24/22 (30 Sick Days)	02/25/22-05/26/22	05/27/22-06/23/22
2. 5801	Teacher	HS	05/19/21-06/25/21 (using 25 Sick Days)	09/01/21-11/23/21	11/24/21-06/23/22
3. 6692	Teacher	MS	N/A	09/01/21-11/23/21	11/24/21-06/23/22

* unpaid with benefits under FMLA/NJFLA

**unpaid and without benefits

- P. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following staff members to use sick days borrowed from the WEA Sick Leave Bank during the **2021-2022** school year, as provided under the contract between the Westwood Education Association and the Westwood Regional Board of Education:

EMPLOYEE NO.	POSITION	BUILDING	NO. OF DAYS BORROWED
5459	Teacher	MS	23.5

- Q. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the transfer of the following staff for the **2021-2022** school year effective February 23, 2022:

NAME	POSITION	FROM	TO
Peterson, Amy	Music Teacher	HS/MS	MS

- R. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of the following staff and *interim* salary per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Clubs at the rate of \$84.00 per session for the **2021-2022** school year:

NAME	CLUB	BUILDING	SESSIONS	TOTAL
Chernati, Rachel	Volleyball	MS	12	Volunteer

- S. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of the following coach for **Spring Sports for the 2021-2022 school year**:

NAME	ATHLETIC SPORT/POSITION	STIPEND/STEP
Palozzola, Julia	Volunteer Softball	N/A

- T. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of the following substitute teachers and pay rate for the **2021-2022** school year effective January 10, 2022; pending criminal clearance and medical requirements:

NAME	PAY RATE 60 Credits	NAME	PAY RATE 120 Credits
1. O’Grady, Erin	\$110.00	1. Jau, Heidi	\$120.00
2. Monaghan, Shannon	\$110.00	2. Kunze, David	\$120.00
		3. Mascarelli, Nicole	\$120.00
		4. Rossi, Carolina	\$120.00
		5. Seigel, Stefanie	\$120.00

- U. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of the following substitute aides at the rate of \$16.00 per hour for the **2021-2022** school year; pending criminal clearance and medical requirements:

1. Diaz-Piedra, Michael	5. Lamprecht, Maria
2. Hallenbeck, Maureen	6. O’Grady, Erin
3. Jau, Heidi	7. Seigel, Stefanie
4. Kunze, David	

- V. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of following substitute secretary at the rate of \$16.00 per hour for the **2021-2022** school year:

Lamprecht, Maria

- W. Motion: that upon the recommendation of the Acting Superintendent, approval be given for staff and salary at the rate of \$16.00 for the following Paraprofessional for a period of 4 hours for Crisis Prevention Intervention training to be delivered by Region II trainers on January 17, 2022:

Popich, Tina

- X. Motion: that upon the recommendation of the Acting Superintendent, approval be given for staff and salary at the rate of \$16.00 for the following Aide for a period of 7 hours for *revised* Crisis Prevention Intervention training to be delivered by Region II trainers on *March 17, 2022*:

Tarbutton, Mitchell

- Y. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following student teacher placements for the **2021-2022** school year, pending criminal history and health clearance:

NAME	COLLEGE/UNIVERSITY	BUILDING/SUBJECT
Hickey, Brianna	William Paterson University	Washington School/Speech Language Specialist

- Z. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following staff to participate in out-of-district conferences for the **2021-2022** school year:

NAME/SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS NOT TO EXCEED
1. Barone, Sarah/Brookside	Teach Your Heart Out Conference San Diego	Teach Your Heart Out	03/04/2022 - 03/05/2022	\$69.00
2. Becker, Glen/District	Combating Mold in Buildings	Rutgers	02/09/2022-02/10/2022	\$285.00
3. Chahal, Lauren/Special Services	Proloquo2go for Beginners	Bergen County Special Services School District	01/27/2022	\$75.00
4. Guenther-Duffus, Pamela/ High School	NAEA National Convention 2022	National Art Education Association	03/03/2022 - 03/05/2022	\$100.00

5. Keller, Michele/ High School	NAEA National Convention 2022	National Art Education Association	03/03/2022 - 03/05/2022	\$100.00
6. Spelda, Thomas/District	Firewall Advanced Security Training	Monarch Technology Solutions LLC	02/10/2022	\$1,950.00
7. Surgeon, Jameelah/ District	Title IX Coordinator Certification (K-12)	Education Admin Web Advisor	04/26/2022 - 04/29/2022	\$495.00
8. Zito, Irene/ Special Services	Small Talk & Conversations	Social Thinking	02/24/2022	\$49.00

AA. Any Personnel addendum items will be considered at this time.

20. **FINANCE / FACILITIES**

- A. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the invoices for materials received and services rendered for the 2021-2022 school year for November 30, 2021 in the amount of \$4,362,377.50 be ratified for payment in accordance with the lists reviewed by the Board.
- B. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the Report as of November 30, 2021, of the Treasurer of School Moneys be received.
- C. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the acknowledgment be made of the Secretary’s certification that as of November 30, 2021, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado
Business Administrator

- D. Motion: that upon the recommendation of the Acting Superintendent, approval be given pursuant to N.J.A.C. 6A:23.11(c)4, we certify that as of November 30, 2021, after review of the Secretary’s monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- E. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the Adjusted Transfer Listing dated December 17, 2021, for the month of November 2021.
- F. Motion: that upon the recommendation of the Acting Superintendent, approval be given the ***Revised Report as of October 31, 2021***, of the Treasurer of School Moneys be received.
- G. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the invoices for materials received and services rendered for the 2021-2022 school year for December 31, 2021 in the amount of \$4,108,179.84 be ratified for payment in accordance with the lists reviewed by the Board.
- H. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the Report as of December 31, 2021, of the Treasurer of School Moneys be received
- I. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the acknowledgment be made of the Secretary’s certification that as of December 31, 2021, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado
Business Administrator

- J. Motion: that upon the recommendation of the Acting Superintendent, approval be given pursuant to N.J.A.C. 6A:23.11(c)4, we certify that as of December 31, 2021, after review of the Secretary’s monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

- K. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the Adjusted Transfer Listing dated January 20,2022, for the month of December 2021.
- L. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the invoices for materials received and services rendered for the 2020-2021 school year for January in the amount of \$80,998.52 be approved for payment in accordance with the lists reviewed by the Board.
- M. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the invoices for materials received and services rendered for the 2021-2022 school year for January in the amount of \$1,485,491.83 be approved for payment in accordance with the lists reviewed by the Board.
- N. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the disposal of Canon IPF680 Poster machine Inventory tag #919.
- O. Motion: that upon the recommendation of the Acting Superintendent, approval be given to the following vendor for the 2021-2022 school year:

Vendor Name	Services Provided	Total Contract (not to exceed)
Cohen Institute for Student Learning and Mental Health ;Sylvia A.Cohen, PH.D.	Evaluations and testing of students	\$3,500

- P. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following NON PUBLIC staff to attend out-of-district conferences for the 2021-2022 school year:

Name/School	Conference Attending	Conference Sponsor	Dates Attending	Costs (not to exceed)	Source of Funds
Teresa Skhold	SHAPE NJ Annual Convention	NJ Assoc for Health Physical Education Recreation and Dance (NJAPERD)	2/15-2/16/2022	348.55	20-272-200-500-11

- Q. Motion: that upon the recommendation of the Acting Superintendent, approval be given to the following vendor for the 2021-2022 school year as per the list below:

Vendor Name	Services Provided	Total Contract (not to exceed)	Student/ ID Number
Homecare Therapies, LLC d/b/a Horizon Healthcare Staffing	Nursing Services on the bus	\$50,000	R.K.#4156451276

- R. Motion: that upon the recommendation of the Superintendent, approval be given to out-of-district tuition contracts for the 2021-2022 school year as per the list below:

School Name	Town, State	2021-22 Tuition	Aide	NJ ID Number
Northern Valley	Demarest, NJ	\$48,577.00	SY 1:1 Aide 9/27/21-6/30/22 \$40,814.28	5419473183

- S. Motion: that upon the recommendation of the Acting Superintendent, approval be given to the following resolution:

WHEREAS, the Interlocal Services Act, N.J.S.A. 40A:8A-1 et. seq. authorizes public entities to enter into a contract with each other to subcontract any services which the parties to an agreement are empowered to render within its own jurisdiction; and

WHEREAS, the Westwood Regional School District wishes to enter into a shared service agreement with Old Tappan whereby the mechanic of the Old Tappan Department of Public Works would perform maintenance repairs to vehicles owned or operated by the Westwood Regional School District; and

WHEREAS, it is beneficial to both Old Tappan and the Westwood Regional School District to share the services of Old Tappan’s mechanic.

NOW, THEREFORE BE IT RESOLVED, based on the foregoing premises and the mutual promises and covenants contained herein the parties agree as follows:

1. Old Tappan hereby agrees to make its mechanic, employed by the Department of Public Works of the Borough of Old Tappan, available, when feasible to the Westwood Regional School District to perform mechanical repairs to trucks and other vehicles owned or operated by the Westwood Regional School District in return for a fee. Old Tappan's obligations under this agreement shall be subject to availability of its equipment and mechanic. Old Tappan shall not be in breach of this agreement if, for any reason, Old Tappan is unable to accommodate a request by the Westwood Regional School District for mechanical services to any of its vehicles. Old Tappan shall have no obligation to hire or otherwise retain additional personnel or procure additional equipment in order to perform the services called for herein.
 2. The Westwood Regional School District shall provide an inventory of vehicles owned or operated by it that may need repairs or maintenance. The Westwood Regional School District shall update this inventory list whenever a vehicle is added or deleted.
 3. The Westwood Regional School District shall be responsible for transportation of its vehicles to Old Tappan's repair facility, located at 35 Russel Avenue, Old Tappan, and retrieving same upon completion of the repair or maintenance work. If requested, CDL drivers from the Borough of Old Tappan may be available to pick up and return the Westwood Regional School District's vehicles. Hourly rates will apply for this service.
 4. The Westwood Regional School District shall provide Old Tappan with notice of needed repairs or maintenance as far in advance as possible to permit efficient scheduling of services. In the event of an emergency, every effort will be made to perform the necessary repairs as quickly as possible. In the event that Old Tappan is unable to perform necessary repairs or maintenance, it shall make reasonable attempts to accommodate the needs of the Westwood Regional School District by having the work completed by an outside agency. No outside repairs will be made without written approval from the Westwood Regional School District.
 5. In return for the mechanical services called for herein, the Westwood Regional School District shall pay the Borough of Old Tappan as follows:
 - The labor rate is \$80.00 per hour during normal business hours. Emergency call out after hours will be billed at \$125.00 per hour.
 - Parts would be purchased from local vendors under state contract when available. An additional charge not to exceed 25% of the cost of the part may be added to cover any expenses incurred by the Borough of Old Tappan to retrieve parts.
 - Tires would be purchased under State Contract pricing when available.
 - An hourly labor rate would apply for tire change over's performed by the Borough of Old Tappan.
 - Outside repairs (including body repairs) would be performed by State Contract vendors when available. An additional charge not to exceed 15% of the repairs may be added to cover any expenses incurred by the Borough of Old Tappan. (travel time, fuel, etc.)
 - Unscheduled repairs will be billed at an hour to hour basis plus parts and materials.
 - The administration of scheduling and billing will be the responsibility of the Mechanical office. a 15% administrative fee will be added not to exceed \$200 to all repair orders to cover the cost of faxes, postage, billing, copies, etc.
 - Old Tappan will bill the Westwood Regional School District on a monthly basis for all maintenance and repairs performed.
 - Payment to the Borough of Old Tappan shall be made within thirty (30) days of receipt of monthly invoice.
 - Old Tappan requests as much notice as possible for scheduling of maintenance and repairs. However, in the event of an emergency, every effort will be made to make the necessary repairs as quickly as possible.
 - In the event the Borough of Old Tappan is unable to perform necessary repairs or maintenance, every reasonable accommodation will be made to have the work completed by an outside agency. No outside repairs will be made without approval from the Westwood Regional School District.
- T. Motion: that upon recommendation of the Acting Superintendent approval be given to adopt the revised 2022 Budget Calendar.
- U. Any Finance addendum items will be considered at this time.

21. **CURRICULUM / PROGRAMS**

A. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the field trip(s) that are more than 25 miles from the district:

TEACHER	GRADE(S)	SCHOOL	DATE	PURPOSE	DESTINATION	OUT-OF-POCKET STUDENT COST
Michalowski, Kaitlin/ Peterson, Amy/ D'Imperio, Lauren	Grade 8 Band and Choir	Middle School	06/10/2022	Perform for college and professional level judges, listen to other schools' performances.	Dorney Park and a school in the area. Allentown, PA	\$130.00 or less depending on fundraising efforts

B. Any Curriculum/Programs addendum items will be considered at this time.

22. Old Business

23. New Business

24. **ADJOURNMENT**

Motion: that this meeting be adjourned and the Board meet in Private Executive Session for the purpose of discussion of personnel, litigious, and negotiation matters. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.