

**WESTWOOD FREE PUBLIC LIBRARY  
MINUTES  
BOARD OF TRUSTEES MEETING**

**MEETING DATE:** Tuesday, February 28, 2017

**CALLED TO ORDER:** at 7:04 p.m. by Dennis Farrell.

**PRESENT:** Martha Urbiel (MU), Dennis Farrell (DF), Noeline Grefrath (NG), Mike Violano (MV), Vince Fitzgerald (VF), Frank Zimmerman (FZ) Pete Fedorchak (PF), Beth Dell (BD) and Bev Karch (BK).

**SUNSHINE LAW:** Read by DF.

**PUBLIC FORUM:** No members of the public were present.

**MINUTES:** A motion to accept the minutes of the January 24<sup>th</sup> meeting was made by BK; seconded by NG. The motion carried.

**TREASURER'S REPORT:** The treasurer's report was presented by NG. A motion to accept the treasurer's report was made by VF and seconded by PF. The motion carried.

The current bills list (5451, 5690-5710) was read. VF commented that the PSE&G bill (5706) indicates an annual cost trend of \$25,000. NG asked for an explanation of the Everbank bills (5700 and 5701) for the small and large printer/copiers; VF suggested that a better printer/copier lease deal could be secured through a bank. MU explained that the bill for Faronics (5702) is actually for the computer security program.

A motion to accept the bills list was made by VF and seconded by BK. The motion carried.

**COMMITTEE REPORTS:** None

**CORRESPONDENCE:** None.

**DIRECTOR'S REPORT:**

MU reported that films for the "March to the Oscars" were well attended and the final film was just screened. Films included *Manchester by the Sea*, *Arrival*, *Kubo and the Two Strings*, *Hacksaw Ridge* and the documentary *Life Animated*.

A site license to Ancestry.com is now available at the Library; it was purchased through the Friends.

The junior Friends conducted the Teddy Bear sleepover for children which is always great fun.

**PRESIDENT'S REPORT:** None.

**OLD BUSINESS:**

Renovation of the back area is nearly completed. Kitchen sink and cabinets are installed. A large flat screen TV for computer based presentations and streaming of video programs and Netflix or Amazon is now available in the kitchen area.

Renovation of the kitchen and area behind the front desk are proceeding.

In concert with the "Westwood for All Ages" program, A Birthday Party for Westwood seniors celebrating 80 and over is planned for April 2, 2017 at 2pm at the library. MU asked Board members to plan to attend. The mayor and BD will also attend.

The telephones are an issue because they are attached to the router provided by BCCLS. MU is working with the borough on a solution.

**NEW BUSINESS:**

MU stated that Marie Coughlin, Director of BCCLS will be our guest at the March Board meeting to talk about BCCLS, future plans, and upcoming projects in the consortium.

BD explained the Town Budget was introduced at the February 22<sup>nd</sup> meeting and there will be an opportunity for public statements and comments at the March 22<sup>nd</sup> meeting.

NG requested display of a TREX recycling box at the Library for collection of plastic bags which is part of the town's Environmental Committee Program.

**MEETING ADJOURNED:** A motion to adjourn was made by NG; seconded by FZ. The meeting was adjourned by DF at 7:42 p.m.